

RECORD OF PROCEEDINGS

Minutes of MADISON TOWNSHIP BOARD OF TRUSTEES' REGULAR

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held January 10, 2023, at 7:00 P.M. _____ 20 _____

Chairman Wayman called the Trustees' Regular Meeting of January 10, 2023, to order at 7:00 P.M. and welcomed everyone to the meeting being held in the Trustees' Meeting Room at the Administration Building.

Mr. Wayman called for a roll call: Mr. Anderson, Mr. Gauntner, Mr. Wayman, Lieutenant Kirk, Mr. Brown, Mrs. Gerred-Ditchcreek, and Mr. Pasqualone were in attendance.

Mr. Wayman led the audience in the Pledge of Allegiance.

Mr. Wayman stated at this time we will have a "Moment of Silence" to gather our thoughts and to remember family, friends, and neighbors, who have passed from this life and moved on to another. Please remember Madison residents' Lois Marie Boggs, Bernard Frances Dowling, Jr., Normalene E. Scott, Chuck Alids and Wayne Stoltz. Mr. Gauntner mentioned Norma Scott was a very nice lady who worked in real estate for many years. Mr. Wayman said Norma was well known in Madison. Mr. Wayman stated he is surprised to find out Lois Boggs passed away. All of her sons worked for Mr. Wayman at one time or another on his farm. He knows the Boggs family very well.

Mr. Wayman requested a motion to approve the minutes from the January 4, 2023, Trustees' Organizational Meeting.

Mr. Anderson presented a motion to approve the minutes from the January 4, 2023, Trustees' Organizational Meeting, seconded by Mr. Gauntner. Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Mr. Wayman requested a motion to approve the bill list in the amount of eighty-five thousand, fifty-one dollars and thirty-seven cents (\$85,051.37) (actual) for January 10, 2023.

Mr. Gauntner presented a motion to approve the bill list in the amount of eighty-five thousand, fifty-one dollars and thirty-seven cents (\$85,051.37) (actual) for January 10, 2023, attached to and made part of these minutes, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Mrs. Gerred-Ditchcreek stated the bill list consisted of mostly the normal bills plus one bill for CT Consultants, Inc. for eight thousand, three hundred dollars (\$8,300.00) for the Stanton Park Chapel Renovation Project.

Mr. Wayman requested a motion to approve payroll in the amount of one hundred one thousand, eight hundred eighty dollars and eighty-four cents (\$101,880.84) (actual) for January 13, 2023.

Mr. Anderson presented a motion to approve payroll in the amount of one hundred one thousand, eight hundred eighty dollars and eighty-four cents (\$101,880.84) (actual) for January 13, 2023, seconded by Mr. Gauntner. Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

CITIZEN COMMENTS:

None

DEPARTMENT REPORTS

POLICE DEPARTMENT:

Lieutenant Kirk requested a motion to adopt **Resolution #23-019**, A Resolution to convert the employment status of Officer Garrett Leonbruno from full-time Police Officer to a part-time Police Officer in the Madison Township Police Department effective January 18, 2023, at a new pay rate of \$20.72 per hour with no benefits.

Mr. Gauntner presented a motion to adopt **Resolution #23-019**, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

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Mr. Wayman said it is very difficult keeping full-time police officers. The Township will miss Officer Leonbruno even though he will still be working part-time. Lieutenant Kirk stated Chief Byers said he will have the December stats, which will include end-of-year stats, at the next meeting.

LEGAL:

Mr. Pasqualone, Solicitor, stated he had no business to discuss this evening, but should have a lot to say at the next meeting concerning a couple of pending matters.

FISCAL OFFICER:

Mrs. Gerred-Ditchcreek, Fiscal Officer, requested a motion to adopt **Resolution #23-020**, A Resolution listing Blanket Purchase Orders (PO's) for 2023 as listed on the attached document.

Mr. Anderson presented a motion to adopt **Resolution #23-020**, seconded by Mr. Gauntner.
Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Mrs. Gerred-Ditchcreek said this Resolution saves the Fiscal Office from a lot of repetitive bill-paying work entering the same information over and over again each month.

Mrs. Gerred-Ditchcreek stated the total appropriations spent for 2022 were 80.2% for General Fund, 94.1% for Road & Bridge, and 88.9% for the Police Department. Overall, appropriations in 2022 ended at 88.6% spent. Mr. Wayman stated that was pretty good for the year.

ZONING:

Assistant Zoning Inspector, Mr. Bernard gave the December, 2022, Monthly Zoning Report:

- 5 Zoning Permits issued for an estimated construction cost of \$ 14,300.00.
- Zoning Permit fees and application fees collected for December totaled \$ 530.00.

The Zoning Commission met once in December.

The Board of Zoning Appeals met once in December.

Zoning Complaints: 7 Total Complaints recorded by the Zoning Department

- 4 - Out-of-Compliance
- 3 - Excessive Refuse

Mr. Bernard stated he has the 2022 Zoning Year End Zoning Report:

PERMITS

- Total Permits Issued 128
- Total Permit Fees Collected \$ 17,650
- Total Estimated Construction Costs Collected \$ 7,928,974

BOARD ACTIVITY

- BZA Meetings 8
- Variances 4
- Appeals 2
- Conditional Use 1
- Zoning Commission Meetings 12
- Re-Zoning Requests 1
- Text Amendment Requests 1
- Site Plan Reviews 3

COMPLAINTS HANDLED:

- Out-of-Compliance/Misc. 54
- Excessive Refuse 50
- High Grass 137
- Total Complaints 241

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Mr. Gauntner stated people on social media often comment on the amount of permit fees the Township collects. Last year the Township collected seventeen thousand, six hundred fifty dollars (\$17,650.00) in permit fees. That amount does not cover even one employee's wages. The Township does not make money on permit fees.

Mr. Bernard stated the Zoning Department launched the new zoning permit information on the Township website. It is now available to the public. The Trustees thanked Mr. Bernard for his work on getting this information out to the public. Mr. Bernard said "the system is utilizing information from the Lake County Auditor and the Lake County Geographic Information Systems (GIS) Departments in conjunction with some personalized Madison Township datasets to create our very own Madison Township Zoning & Permitting Map."

SERVICE DEPARTMENT/PUBLIC WORKS:

Road Supervisor, Paul Cook, reported the December, 2022, Monthly Service Department Report:

- Continued maintenance and service on all Township owned equipment
Minimal repairs to plowing and salting equipment - all trucks are running well
Salt supply is holding up very well
Ordering 800 tons of salt in March to complete ODOT contract
- Plowing and salting over Christmas weekend
220 tons of salt used
250 man-hours in overtime logged
- Ditching completed on Green Road, Cunningham Road, Magnolia Drive, Indianola Drive, and N. Dock Road.
- Drainage work as snow melted.
Cleaning out ice and leaves.
- Branch clean-up completed on most of Township roads.
- Sign inventory completed and missing and damaged signs replaced.
- Street sign replacement on-going and will continue until complete, as time allows.

Mr. Cook requested a motion to adopt **Resolution #23-021**, A Resolution requesting CEC, Civil & Environmental Consultants, Inc. office to bid and manage the Lakeview Avenue Drainage Improvement Project.

Mr. Gauntner presented a motion to adopt **Resolution #23-021**, seconded by Mr. Anderson.
Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Mr. Brown stated the Township will receive reimbursement for this expense at the end of the project from Lake County Stormwater. Mr. Gauntner stated this project was discussed in the Workshop Meeting earlier this evening. Mr. Gauntner asked the total cost of the Lakeview Avenue Drainage Improvement Project. Mr. Cook stated the cost is one hundred ninety-two thousand dollars (\$192,000.00).

ADMINISTRATOR:

Mr. Brown, Administrator, requested a motion to adopt **Resolution#23-022**, A Resolution to accept and enter into an Agreement between the Lake County Board of Commissioners, on behalf of the Lake County Global Informational Systems, and the Board of Madison Township Trustees for ArcGIS Licenses.

Mr. Anderson presented a motion to adopt **Resolution #23-022**, seconded by Mr. Gauntner.
Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Mr. Brown stated this is the software system used by our Zoning Department which Mr. Bernard has been working on for the Township. Mr. Brown said nothing has changed in the agreement from previous years.

Mr. Brown requested a motion to adopt **Resolution #23-023**, A Resolution to approve Change Order #1 with Hallmark Excavating, Inc. in the total amount of six thousand, seven hundred twenty-eight dollars and nineteen cents (\$6,728.19), for the Madison Shores Stormwater Project, increasing the total contract amount to ninety-five thousand, fifty-eight dollars, and nineteen cents (\$95,058.19).

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Mr. Gauntner presented a motion to adopt **Resolution #23-023**, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Mr. Brown stated all the pipe is in the ground. The project is complete except for the contractor coming back in the spring to plant grass. The storm water system seems to be working well so far.

Mr. Brown requested a motion to adopt **Resolution #23-024**, A Resolution rejecting submitted bids for the Drainage Improvement for part of Shore Drive and Vicinity Project, and to authorize the rebid of Drainage Improvement for part of Shore Drive and Vicinity Project with an updated engineer estimate.

Mr. Anderson presented a motion to adopt **Resolution #23-024**, seconded by Mr. Gauntner. Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Mr. Brown stated he mentioned in the Workshop Meeting that some county funds were available through the Community Development Block Grant (CDBG) Program for infrastructure projects. Mr. Brown requested a motion to authorize him to submit an application for CDBG funding for repaving Roe Boulevard.

Mr. Gaunter presented a motion to authorize the Township Administrator to make application for Community Development Block Grant (CDBG) funding for repaving of Rose Boulevard, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Mr. Wayman: Yes

Mr. Brown wanted to thank Mr. Dave Radachy, Lake County Planning Commission Director, publicly for contacting the Township regarding CDBG funds he had left over. Mr. Radachy kindly reached out to the Township.

OTHER:

Mr. Wayman reminded everyone the Administrative Offices will be closed on Monday, January 16th, in observance of Martin Luther King, Jr., Day.

Mr. Wayman stated the next Trustees' Regular Meeting will be held on Tuesday, January 24, 2023, at 7:00 P.M.

CITIZEN COMMENTS:

None

Mr. Brown asked if the Board wanted to discuss the Northern Ohio Public Energy Council letter before the Board sends it out. As we all remember, NOPEC had to drop the electric customers in this area last summer because of their climbing rates. The Public Utilities Commission of Ohio (PUCO) is now considering not renewing NOPEC's certificate, and NOPEC is requesting letters of support to keep aggregating for customers in this area. Mr. Brown said in his opinion NOPEC has been nothing but a positive program since the early 2000s but because of inflation had to bale out.

Mr. Gauntner stated NOPEC has been around since 2001 and has done a great job for the community who voted for them. Through no fault of their own, NOPEC got caught up in the crazy energy market and had to turn their customers over to First Energy because their rates were too high. They did the right thing by doing so. People on social media are constantly complaining about NOPEC. If people on social media want to shop for their own rates, they can do that, but few are experts on energy issues. Energy rates are out-of-sight. Mr. Wayman stated NOPEC gives the Township and community another option. Mr. Gauntner agreed.

Mr. Wayman stated the next Madison Fire District Board Meeting will be Wednesday, January 18th. The Fire Board approved the Firefighters Contract for part-time and full-time firefighters last week. Mr. Anderson thanked Mr. Lee (of Madison Village) and Mr.

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Gauntner for helping to negotiate the contract. Mr. Anderson stated it was not necessary to hire an attorney or pay out any funds to get the contract completed. Mr. Wayman said Mr. Lee and Mr. Gauntner saved the Fire District a lot of money.

EXECUTIVE SESSION:

Mr. Wayman requested a motion to convene into Executive Session in compliance with Ohio Revised Code 121.22 G 3, enter into Executive Session to: Conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action regarding a Civil Stalking Complaint that has been filed.

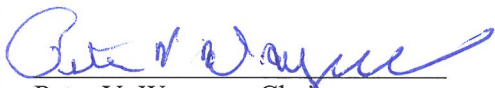
Mr. Gauntner presented a motion to convene into Executive Session, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

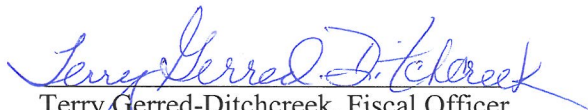
Mr. Wayman convened into Executive Session at 7:28 PM.

Mr. Wayman reconvened the Meeting at 7:44 P.M., and with no further business requested a motion to adjourn the Meeting.

Mr. Anderson presented a motion to adjourn the Meeting, seconded by Mr. Gauntner. Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Chairman Wayman adjourned the Trustees' Regular Meeting at 7:45 P.M.


Peter V. Wayman, Chairman


Terry Gerred-Ditchcreek, Fiscal Officer

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