

## **PROFESSIONAL DESIGN PUBLIC ANNOUNCEMENT**

The Board of Madison Township Trustees intend to contract for architectural services with a qualified architectural firm to prepare plans, and bid specifications to demolish, upgrade and reinstall new public restrooms and exterior entry to the Banquette Hall at Madison Township's Bill Stanton Park, located at 5585 Chapel Road, Madison, Ohio. The new public restrooms and exterior entry shall be designed to meet the minimum requirements of the *American with Disability Act (ADA)*.

Statement of Qualifications should include information regarding the firm's: History, Education and Experience of key technical personal, the firm's experience with design, construction administration, construction observation, availability of staff, and any previous work performed for the Board of Madison Township Trustees or other governmental entities in the tri-county (Lake, Ashtabula, Geauga) area.

Statement of Qualifications (three copies) should be submitted to the attention of Tim Brown, Township Administrator; Madison Township Hall, 2065 Hubbard Road, Madison, Ohio 44057 no later than **4:00 PM on December 27, 2017**.

As required by Ohio Revised Code 153.65-71, responding firms will be evaluated and ranked in order of their qualifications. Following evaluation, the Board of Madison Township Trustees will enter into contact negotiations with the firm ranked as most qualified.

The preliminary project description is as follows:

### **BILL STANTON PARK PUBLIC RESTROOMS REHABILITATION**

The Board of Madison Township Trustees was awarded Community Development Block Grant (CDBG) funding from the Board of Lake County Commissioners to redesign and replace public restrooms and exterior entrance located at Bill Stanton Park, 5585 Chapel Road, Madison, Ohio 44057 which do not comply with the American with Disabilities Act (ADA).

The current exterior entrance to the Banquet Hall will also require redesign to comply with ADA design standards for public buildings.

The architectural firm chosen for the project will be required to design ADA compliant public restrooms and exterior building entry, prepare bid documents, complete a bid review/recommendation and provide construction oversight and administration. The design will be in accordance with minimum standards for a public building as required under ADA. Additionally, a written certification from the chosen architectural firm will be required upon project completion to verify the project complies with federal ADA requirements.

The Board of Madison Township Trustees will fund the project through the Lake County CDBG Program, and in conformance with federal CDBG funding requirements. The maximum architectural fee shall be "Fair and Reasonable" per CDBG requirements.

Anticipated Date for Contract Award to Architect: **January 9, 2018**

Anticipated Date for Final Project Design and Bidding: **March 2, 2018**

Anticipated Date for Construction Startup/Completion: **April 23, 2018**

For further information, or to obtain a copy of the Professional Design Public Announcement, you may contact Tim Brown, Township Administrator: [tbrown@madisontownship.net](mailto:tbrown@madisontownship.net), 440-428-7551.

The complete Professional Design Announcement outlining the entire scope of services via the internet at [www.madisontownship.net](http://www.madisontownship.net) located within the “Administrator” tab.

**By order of the Board of Madison Township Trustees:**

Max Anderson Jr.: Chairman

Peter V. Wayman

Kenneth R. Gauntner Jr.

**Publish: News Herald**

**December 6, 2017 & Madison Township Website**

**REQUEST FOR QUALIFICATIONS**  
**BILL STANTON PARK PUBLIC RESTROOMS REHABILITATION**

Issued Date: \_\_\_\_\_ RFQ Response Due Date and Time: \_\_\_\_\_

Requested by: Madison Township (Stanton RFQ)  
2065 Hubbard Rd.  
Madison, Ohio 44057

Point of Contact: Tim Brown (Township Administrator)  
[tbrown@madisontownship.net](mailto:tbrown@madisontownship.net)  
440-428-7551

Web Page: <https://www.madisontownship.net>

**Instructions to Firms**

Send Sealed RFQ to: Madison Township (Stanton RFQ)  
2065 Hubbard Rd.  
Madison, Ohio 44057

Firm's Name: \_\_\_\_\_  
Firm's Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ FAX Number: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Web Page: \_\_\_\_\_

Print Name/Title and sign in ink. By submitting a response to the RFQ, offer or acknowledges the firm understands and will comply with the RFQ specifications, requirement, and requests.

\_\_\_\_\_  
(Name/Title)

\_\_\_\_\_  
(Signature)

**REQUEST FOR QUALIFICATIONS (RFQ) FOR ARCHITECTURAL SERVICES**

The Madison Township Board of Trustees are requesting RFQs from firms interested in providing architectural services for Madison Township, pursuant to requirements of ORC Section Ohio Revised Code 153.65-71.

Services being sought include: renovation, new design, construction plans, bid specifications, and construction management of the BILL STANTON PARK PUBLIC RESTROOMS REHABILITATION and ADA Improvement Project (Project).

The Project includes expansion, redesign, and remodel of the restrooms and main entrance located in the Banquet Hall located in Bill Stanton Park (Stanton Park). Stanton Park is located at 5585 Chapel Road, Madison, Ohio 44057.

Renovations will be comprised of general entrance and bathroom upgrades, which include improvements to become ADA compliant. Construction will ideally begin in April of 2018.

RFQ SUBMITTAL TERMS: The single Point of Contact (POC) is: Tim Brown, Administrator  
2065 Hubbard Rd.  
Madison, Ohio 44057  
[tbrown@madisontownship.net](mailto:tbrown@madisontownship.net)  
440-428-7551 (Direct)  
440-428-5128 (Administrative Ass.)

- Questions about the RFQ must be submitted via e-mail or in writing to the POC by 4:00 PM on December 22, 2017.
- Statements must be submitted to the POC no later than 4:00 PM on December 27, 2017.
- Three (3) copies of the RFQ response must be submitted.
- Label the outside of the response package as “RFQ Response for Stanton Park Public Restroom Rehab.”

### **Target Dates**

<b>Event</b>	<b>Date</b>
Deadline for Receipt of Written RFQ Questions	12-22-2017
RFQ Statements Due to Administrator’s Office	12-27-2017
Intended Date for Contract Award	01-09-2018
Finalized Design/Construction Documents	03-02-2018
Construction Bid Process	04-10-2018
Construction Commencement	04-23-2018
Project Completion	06-30-2018