

**RECORD OF PROCEEDINGS**  
**MADISON TOWNSHIP BOARD OF TRUSTEES WORKSHOP**

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

**September 12, 2023, at 6:30 P.M.**

Held \_\_\_\_\_ 20 \_\_\_\_\_

Chairman Wayman called the September 12, 2023, Trustees' Workshop Meeting to order at 6:30 P.M. and welcomed everyone to the meeting being held in the Trustees' Meeting Room at the Madison Township Administration Building.

Mr. Wayman called for a roll call: Mr. Anderson, Mr. Gauntner, Mr. Wayman, Mrs. Gerred-Ditchcreek, Chief Hager, Mr. Brown, and Mr. Pasqualone were in attendance.

**TRUSTEES:**

Mr. Wayman inquired if either Mr. Gauntner or Mr. Anderson had anything to mention at this time. Mr. Gauntner stated he would like to discuss the Ford Road Bridge later in the Regular Meeting. Mr. Anderson had nothing to discuss at this this time. Mr. Wayman turned the meeting over to Mr. Brown who had some items on the Workshop Agenda.

**ADMINISTRATOR:**

Administrator, Tim Brown, stated he started the shopping for a health care provider for the Township. FormFire will be completed by tomorrow, and the Township will have a meeting with CBIZ the township healthcare consultant to get the census out for some bids. FormFire is an innovative, easy-to-use platform that provides all the tools required for a small group health insurance.

Mr. Brown stated there will be a Resolution later tonight during the Regular Meeting to enter into an Agreement with the Northeast Ohio Public Energy Council (NOPEC) to change the street lighting energy supplier for the Township. Mr. Brown said First Energy notified him about a month ago that the street lights and safety-lights in Madison Township would be going up in price to \$.1088 per kilowatt hour. The Board of Madison Township Trustees received a proposal from NOPEC to supply energy to all streetlights and safety-lights in Madison Township at a rate of \$.0502 per kilowatt for a twenty-four (24) month period. Mr. Brown stated the agreement with NOPEC would save the Township over half of the price increase with First Energy.

Mr. Brown said back in the fire safe are old Minute Books from the early 1800's up to today. These records are not digitized and over time will degrade. Mr. Brown said he obtained a quote from SE Blueprint based out of Cleveland to digitize these records. There are fifty-one (51) books which would cost one hundred sixty-five dollars (\$165.00) per book, for a total of eight thousand, four hundred fifteen dollars (\$8,415.00). Mr. Brown said the Township would keep the original historical books but once digitized, the minutes could be put on line for research purposes. SE Blueprint has digitized records for Euclid, Olmsted Township, and UH Hospital. Mr. Brown said if the Board is in favor of this, he will have a Resolution for the next meeting to start digitizing the old books. Mr. Gauntner asked how the old Minute Books which are bound and cannot have pages removed are digitized. Mr. Brown said SE Blueprint has specialized copy machines and does not remove any pages from the bound books. Mrs. Gerred-Ditchcreek stated she remembers having to wear gloves to touch some of the old books because the paper was so fragile. Mr. Brown said he will learn more about the process because he really feels this needs to be done. Mr. Anderson agreed. Mrs. Gerred-Ditchcreek said ten (10) books per week would be taken into Cleveland for this process.

Mr. Brown stated the final payment from the Community Development Block Grant (CDBG) was received on August 24<sup>th</sup> for the Roe Boulevard Resurfacing Project. The road projects are all closed out for this year.

Mr. Brown said the Shore Drive Stormwater Project has hit a snag. The company hired (CATTS Construction) has found more ground water in that area than what they were anticipating. The Township is entering into negotiations with them to stop the project for the rest of the year. Mr. Brown said Mr. Pasqualone will help him out with this matter. The Township will try to get everything patched up in Tuttle Park where the contractor stopped working before the end of fall. The project will be rebid next year to close it out.

Mr. Brown advised the Board he was appointed by the Lake County Township Association to the Local Government Fund (LGF) Committee to work on a new formula for LGF distribution for the entire county along with a Painesville Township Trustee and a Concord Township Trustee. The first meeting to discuss the LGF formula will be held on October 17, 2023.

Mr. Brown said he knows the Board is interested in adding a couple pickleball courts at Veterans Park next year. A quote was obtained from Innovative Sports Servicing out of Mentor for two (2) pickleball courts at a cost of fourteen thousand, five hundred dollars (\$14,500.00), which was the lowest quote he has received. Mr. Brown would like to have an agreement signed before the



Mr. Brown said the Township received the final bill for the new Administration Building roof. The project came in at fourteen hundred dollars (\$1,400.00) under the quoted estimate. The final payment is listed in the bill list tonight during the Regular Meeting so the Township will be paying the roof expense off tonight.

Mr. Brown informed the Board he would recommend changing the way some of the Township's roads are repaired. Mr. Brown said feeder streets such as Madison Avenue and Watling Way are milled down three inches (3"), with one and a half inches (1.5") of intermediate in the middle, and one and a quarter inch (1.25") top coat. Mr. Brown said the specifications for smaller, side streets like Avalon Avenue and Manatee could have the intermediate process skipped. Avalon Avenue would cost about fifty thousand dollars (\$50,000.00) to repave. By skipping the intermediate process, the cost would go down to thirty-eight thousand dollars (\$38,000.00). If the Board agrees, the Township would change the specifications for side streets.

**POLICE DEPARTMENT:**

Chief Hager stated the Police Department received the two (2) new police cars and is in the process of getting them outfitted.

**LEGAL:**

Solicitor, Mr. Pasqualone, stated he had nothing to report for the Workshop Meeting.

**SERVICE DEPARTMENT:**

Service Department Supervisor, Mr. Cook, stated he had nothing to report.

**FISCAL OFFICER:**

Mrs. Gerred-Ditchcreek stated the State Auditor's 2021-22 Madison Township Audit Report will be out on September 17<sup>th</sup>.

**ZONING:**

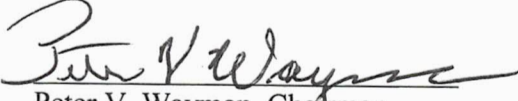
Mr. Ungers, Zoning Inspector, stated vacant parcel #01-B-109-0-00-004-0 located along the east side of Burns Road, just south of North Ridge Road, currently zoned B-2, Regional Business, owned by David & Betty Byler, is requesting to be rezoned to R-1, Suburban Residential. Mr. Ungers said the applicant, Juan Pacheco, is under contract to purchase property contingent upon this rezoning request. He intends to build a single-family dwelling for his family. The parcel is fifty (50) acres and has two hundred seventy-eight feet of frontage along Burns Road. Mr. Ungers said most of the property lies behind the commercial area that fronts the south side of North Ridge Road, and much of the parcel is in a floodplain. The Lake County Planning Commission, on August 29, 2023, recommended the Madison Township Zoning Commission approve the request, and at last night's September 11<sup>th</sup> Meeting the Zoning Commission voted unanimously to recommend the Trustees approve the Rezoning Request.

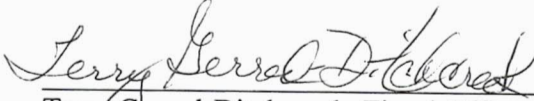
Mr. Wayman stated the Board will set a Public Hearing date during the Regular Meeting tonight for the rezoning request.

Mr. Wayman asked if anyone had any further business to discuss at this time, and with no further business to discuss, Mr. Wayman requested a motion to adjourn the meeting.

Mr. Gauntner presented a motion to adjourn the Meeting, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Chairman Wayman adjourned the Trustees' Workshop Meeting at 6:49 P.M.

  
Peter V. Wayman, Chairman

  
Terry Gerred-Ditchcreek, Fiscal Officer