

# RECORD OF PROCEEDINGS

Minutes of

MADISON TOWNSHIP BOARD OF TRUSTEES' WORKSHOP

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

May 9, 2023, at 6:30 P.M.

Held \_\_\_\_\_

\_\_\_\_\_ 20 \_\_\_\_\_

Chairman Wayman called the May 9, 2023, Trustees' Workshop Meeting to order at 6:30 P.M. and welcomed everyone to the meeting being held in the Trustees' Meeting Room at the Madison Township Administration Building.

Mr. Wayman called for a roll call: Mr. Anderson, Mr. Gauntner, Mr. Wayman, Mrs. Gerred-Ditchcreek, Chief Hager, Mr. Brown, and Mr. Pasqualone were in attendance.

## **TRUSTEES:**

Mr. Wayman inquired if either of his colleagues had anything to discuss during this portion of the meeting. Both Mr. Anderson and Mr. Gauntner stated they did not. Mr. Wayman then turned the meeting over to Mr. Brown who had many items on the agenda.

## **ADMINISTRATOR:**

Administrator, Tim Brown, stated as of April 26, 2023, the Ohio Department of Transportation (ODOT) closed out the project at Stanton Park with the Port Authority so all the permits are done and everyone has been paid. Mr. Brown said the project, although not perfect, is completed. Mr. Gauntner asked if closing out the project means it has been approved the way it was done. Mr. Brown said yes.

Mr. Brown said the Chapel Renovation Project at Stanton Park should be substantially completed by May 19<sup>th</sup> which is in the contract. Mr. Brown stated we are waiting for some siding to be done. Then everyone will meet there as a group and go over the punch list. Substantial completion is May 19<sup>th</sup> and the contractor is on track to get there. Mr. Wayman asked if a date had been set for the punch list. Mr. Brown said no, but he is waiting for a call back. Mr. Anderson stated he stopped today to look at the project, and it is looking good. Mr. Brown said the project is on pace to be done by the 19<sup>th</sup>.

Mr. Brown updated the status of the road projects. Roe Boulevard, Hazel Avenue, Homestead Road, and Old Mill Road have been milled. The subbase repairs on Roe Boulevard and Hazel Avenue were completed today. Mr. Brown said there is not much to do on Old Mill Road. There is a little bit to do on Homestead Road, but the subbase repairs should be completed by the end of the week. Mr. Brown stated Mr. Cook will be giving an update on Atwater Road, Division Road, and Bank Street later in this meeting.

Mr. Brown reported the Shore Drive Stormwater Project Pre-Con Meeting was on April 4, 2023. The project will be started the first week of June and completed by the end of August.

Mr. Brown stated the Township has received a Resolution from the Lake County Commissioners pledging one million dollars (\$1,000,000.00) of American Rescue Plan Act (ARPA) funds for the Route 20 Sanitary Sewer Improvement Project. The Township has one point six million dollars (\$1,600,000.00) of ARPA funds for this project already. Mr. Brown said Barrington Consulting Group, Inc. has submitted their proposal to the Township for this project. A copy of the proposal was given to each Trustee. Mr. Brown asked the Trustees to look over the proposal when they have time. Mr. Brown said Mr. Pasqualone will have to look over the agreement, as well as Lake County. The project should pick up pace a little bit now that the Township has the funding in place. Mr. Wayman asked if the Township has enough funding and if some residents may have to fund some of it. Mr. Brown said it depends on the scope of the project. Mr. Brown stated the funding should be enough to get from Green Road on Route 20 to a few hundred feet west of Haines Road. If more expansion is done, some property owners may have assessments. Mr. Wayman asked if the project would start this year. Mr. Brown said the design will begin this year. Mr. Gauntner stated it will take all of this year to get the design completed because of all the survey work which must be done. If everything goes perfectly, work may start next spring or fall. Mr. Brown said the completion date has been moved to 2026.

Mr. Brown said the Board asked him to look into what would be involved in installing playable surfaces for Pickleball Courts at Veterans Park. Mr. Brown said he contacted two (2) companies. Innovative Sporting Surfaces of Mentor gave the Township a quote of fourteen thousand, five hundred dollars (\$14,500.00) for two (2) turnkey courts which includes leveling the surface, applying new surface paint, painting the lines, and installing nets and posts. Industrial Coating Company of Cleveland gave the Township a quote of thirteen thousand dollars (\$13,000.00) for the courts and six to nine thousand dollars (\$6,000.00 - \$9,000.00) for the nets and posts. Mr. Brown said the project would cost the Township between fifteen thousand dollars (\$15,000.00) to twenty thousand dollars (\$20,000.00) which the Township did not figure in the budget this year. Mr. Brown said he talked to Mr. Ferguson from the Kiwanis Club who proposed this project



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at a previous meeting, and Mr. Ferguson thought the quotes were a little high. Mr. Brown said he reminded Mr. Ferguson that the Board wants stellar courts in great condition for the safety of our residents. Mr. Brown said Industrial Coating Company is the company Mentor uses for their Pickleball Courts. Mr. Wayman stated he would like to move forward with this project, but would like to know the proposed donation amounts of the Kiwanis Club and the Madison Joint Recreation District who have offered to help. Mr. Wayman said he has done some research on the issue, and people are excited about having courts available in Madison. Pickleball is one of the fastest growing sports in the country. Mr. Brown said Mentor has fifteen (15) courts in one (1) location and they are always filled so it is a happening. Mr. Wayman thought starting with two (2) courts would be a good start to see if they will be used. Mr. Anderson stated as long as the Township can get the asphalt done professionally so it is safe, it would be okay. He does not want anyone falling and coming back on the Township. Mr. Anderson said safety first, and it would be nice to know what the donations will be. Mr. Anderson stated Joey's Italian Grille on Hubbard Road is also talking about putting in Pickleball Courts at their location. Mr. Gauntner said he would also like to know about the donations because he thinks the courts will be pushing the twenty thousand-dollar (\$20,000.00) amount. Mr. Gauntner said he brought up Pickleball Courts several years ago to replace the old Tennis Courts at Tuttle Park. The only issue he has is that the Township has so many existing needs already in our parks. Pickleball Courts will be another thing that the Township has to maintain. Mr. Gauntner stated the Township will have to see how much will be donated because we already have a lot of other issues that need addressed in our parks. Mr. Gauntner said he agrees Pickleball is the fastest growing sport right now. He would not fight against the request, but the Township does have other existing issues in our parks. Mr. Brown stated he would keep working on the cost issues. Mrs. Gerred-Ditchcreek stated the Madison Joint Recreation District is currently working on funding the firework display in July and the Septemberfest event. They may have to do another fundraiser to help out with the Pickleball Courts. Mr. Gauntner stated Terry Wagoner who is leading the Recreation District and stays on top of everything will be leaving this year so it will be interesting to see if anyone picks up the slack. Mr. Anderson said Terry is doing an outstanding job.

**POLICE DEPARTMENT:**

Chief Hager stated he received a parade request for an event on Saturday, August 12, 2023, at 2:00 p.m. The event is being held in the back-parking lot of the Madison Middle School for the National Honor Society. There will be food vendors and activities. The Pride Pet Parade will start at the church just north of the baseball fields at Madison High School and go down Burns Road to Middle Ridge Road to the Madison Middle School and should only take approximately fifteen (15) to twenty (20) minutes. Chief Hager said as Lake County Roads are involved, the Lake County Engineer has to approve the parade. Madison Village will send a cruiser to help the Township. Mr. Anderson asked how many units will be needed. Chief Hager stated there will be our Madison Township SRO officer, one officer from Madison Village and one from the Township and possibly one more unit. Chief Hager said he is waiting to hear back from Madison Village Police Chief McIntosh to see if he is okay with the plans. Mr. Anderson said the Ohio State Patrol and Sheriff should also be notified. Mr. Anderson said he is okay with the parade. Mr. Gauntner stated it will be a short parade so he does not see any problem.

**LEGAL:**

Solicitor, Mr. Pasqualone, stated he had nothing for the Workshop Meeting.

**SERVICE DEPARTMENT:**

Service Department Supervisor, Mr. Cook, stated he had two (2) updates to report. The Lakeview Drainage Project started on Monday, May 8<sup>th</sup>. All the catch basins and pipes were delivered about a week and a half ago. The northern portion of the Lakeview pipe installation that is north of Lake Road W has been completed. Work on the southern portion of Lakeview will begin tomorrow and should take about two (2) weeks to complete.

Mr. Cook said the paving contractor showed up on Monday to raise the sanitary sewer manhole lids on Atwater Road and Division Road. Mr. Cook said he marked the roads this morning and about one (1) inch of new asphalt will be put down as the finish course of asphalt. Bova Construction will also be putting down a foot-wide berm with the asphalt. Mr. Gauntner asked if this finish course of paving will include Atwater Road, Division Road, Bank Street, and Shoreacre Drive. Mr. Cook said yes.

**FISCAL OFFICER:**

Mrs. Gerred-Ditchcreek, Fiscal Officer, stated she has the proposed 2024 budget she needs to turn into Lake County for July is already done. This is the budget that is required by Ohio law



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that attempts to predict what next year's fiscal outlook will look like. This proposed 2024 budget is due July 15<sup>th</sup>. Mr. Anderson said he will stop by next week to take a look at it.

**ZONING:**

Zoning Inspector, Mr. Ungers, gave a summary of last night's Zoning Commission Meeting. The Zoning Commission heard a preliminary Site Plan Review for Joe Longo of Joey's Italian Grille located on Hubbard Road for an outdoor patio extension project. There is a copy of the preliminary Site Plan in each Trustees' file folder. The plan depicts a covered stage structure, additional seating, numerous fire pits, lots of landscaping, additional parking in the rear with a new walkway entrance to the south side of the patio and restaurant, as well as three (3) new Pickleball Courts. Mr. Ungers said the zoning department is expecting approvals from the Fire Department and Soil & Water Department this month in order for Joey's Italian Grille to be eligible for the Public Hearing the Zoning Commission set for them at their June meeting. Mr. Ungers stated Joey's Italian Grille is hoping to start work as soon as all the approvals are received.

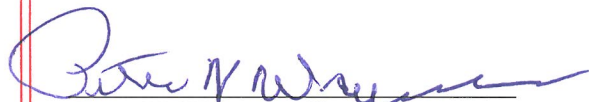
**OTHER:**

Mr. Wayman stated at this time, the Trustees will discuss the summer meeting schedule for this year. Mr. Wayman said in previous years the Township has held one meeting in the summer months of June, July, and August. This meeting is held on the second Tuesday of each month, as usual, and includes the Workshop Meeting and the Regular Meeting. The Regular Meeting on the fourth Tuesday of June, July, and August would be cancelled. Mr. Wayman stated if necessary, a Special Meeting can always be set if needed. Mr. Gauntner stated the dates of the summer meetings would be June 13, July 11, and August 8 with the Workshop starting at 6:30 P.M. and the Regular Meeting at 7:00 P.M. Mrs. Gerred-Ditchcreek stated sometimes a Special Meeting has to be set to pay the bills. The Trustees agreed to make a motion in the Regular Meeting tonight to approve the summer meeting schedule.

Mr. Wayman asked if anyone had any further business to discuss at this time, and with no further business to discuss, Mr. Wayman requested a motion to adjourn the meeting.

Mr. Gauntner presented a motion to adjourn the Meeting, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Chairman Wayman adjourned the Trustees Workshop Meeting at 6:58 P.M.

  
Peter V. Wayman, Chairman

  
Terry Gerred-Ditchcreek, Fiscal Officer

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