

RECORD OF PROCEEDINGS

Minutes of

MADISON TOWNSHIP BOARD OF TRUSTEES' REGULAR

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

December 28, 2023, at 12:00 P.M.

Held

20

Chairman Wayman called the Trustees' Regular Meeting of December 28, 2023, to order at 12:03 P.M. and welcomed everyone to the meeting being held in the Trustees' Meeting Room at the Administration Building.

Mr. Wayman called for a roll call: Mr. Anderson, Mr. Gauntner, Mr. Wayman, Chief Hager, Mr. Brown, Mrs. Gerred-Ditchcreek, and Mr. Pasqualone were in attendance.

Mr. Wayman led the audience in the Pledge of Allegiance.

Mr. Wayman stated at this time we will have a "Moment of Silence" to gather our thoughts for today and remember some of the folks who have passed on from this life. Please remember Madison residents' Judith Bagnall, Betty Darrow, Audry Booth, Perry Fennell, Larry Bittner, Nancy Cooper, and Charlene Morrison.

Mr. Wayman stated Mr. Pasqualone will now administer the oath of office for him as he was recently re-elected as Madison Township Trustee.

Mr. Wayman stated *"I, Peter Wayman, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio and will faithfully discharge the duties of the Township Trustee of Madison Township, Lake County, State of Ohio, so help me God."*

Mr. Wayman stated he would like to thank everyone for their support in the recent election and Mr. Pasqualone who has sworn him in a few times now. Mr. Wayman said he looks forward to working with the team, Max and Ken, in 2024 and hopes for a good year.

Mr. Wayman requested a motion to approve the minutes from the December 12, 2023, Trustees' Workshop Meeting, the December 12, 2023, Trustees' Regular Meeting and the December 12, 2023, Trustees' Special Public Zoning Hearing.

Mr. Gauntner presented a motion to approve the minutes from the December 12, 2023, Trustees' Workshop Meeting, the December 12, 2023, Trustees' Regular Meeting, and the December 12, 2023, Trustees' Special Public Zoning Hearing, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Mr. Wayman requested a motion to approve the bill list in the amount of one hundred one thousand, eight hundred seventy-one dollars and fifty-six cents (\$101,871.56) (actual) for December 28, 2023.

Mr. Anderson presented a motion to approve the bill list in the amount of one hundred one thousand, eight hundred seventy-one dollars and fifty-six cents (\$101,871.56) (actual) for December 28, 2023, attached to and made part of these minutes, seconded by Mr. Gauntner. Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Mrs. Gerred-Ditchcreek stated there were two (2) large bills on the bill list, one for fifty thousand, seven hundred dollars (\$50,700.00) for the Bureau of Workers' Compensation and one for CATTS Construction, Inc., final payment #4, for twenty-four thousand, eight hundred fifty-six dollars (\$24,856.00) for the drainage improvements for part of the Shore Drive Storm Water Project and vicinity.

Mr. Wayman requested a motion to approve payroll in the amount of one hundred five thousand, seven hundred forty-seven dollars and fifty-four cents (\$105,747.54) (actual) for December 29, 2023, and payroll in the amount of two thousand, three hundred sixty dollars (\$2,360.00) (actual) for the 2023 Zoning Commission for December 29, 2023, and payroll in the amount of one thousand, six hundred dollars (\$1,600.00) (actual) 2023 Board of Zoning Appeals for December 29, 2023.

Mr. Gauntner presented a motion to approve payroll in the amount of one hundred five thousand, seven hundred forty-seven dollars and fifty-four cents (\$105,747.54) (actual) for December 29, 2023, payroll in the amount of two thousand, three hundred sixty dollars

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(\$2,360.00) (actual) for 2023 Zoning Commission for December 29, 2023, and payroll in the amount of one thousand, six hundred dollars (\$1,600.00) (actual) for 2023 Board of Zoning Appeals for December 29, 2023, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Mrs. Gerred-Ditchcreek stated the Zoning Commission and Board of Zoning Appeals only get paid once a year so this is their annual payment.

TRUSTEES:

Nothing to Report

DEPARTMENT REPORTS

POLICE DEPARTMENT:

Chief Hager stated during the holidays, the officers, including himself, attended several functions. One function was at the Protective Serve Tavern at the Great Lakes Mall where chiefs-of-police and judges serve non-alcoholic drinks to people and explain the importance of not drinking and driving during the holidays and the rest of the year. The Mentor Police Department set this up. Chief Hager said the department also stuffed a bus and ambulance with holiday gifts in front of Walmart and supplied gifts to Asa Cox Realty to give to needy children. Donations of money and gifts were also made through the schools for children and families in need. Chief Hager said taking care of your community is a good thing. Mr. Anderson thanked Chief Hager and told him to relay the message to the officers.

Mr. Gauntner asked Chief Hager if he had heard anything about the equipment needed for the proposed K-9 Program. Chief Hager said the project has been pushed back to the middle of January now. Mr. Gauntner also asked if the Township had any problems with "Porch Pirates" stealing packages for the holidays from resident's front porches. Chief Hager said there was only one (1) report of a package stolen on Chapel Road. Chief Hager said there was a report of gifts stolen from unlocked cars in Madison Village during the night. Also, gifts were stolen from cars parked at the YMCA in the village.

LEGAL:

Mr. Pasqualone, Solicitor, stated the two (2) pending lawsuits, C4 Shooting Center, and the public records case, are still pending and moving along slowly. There is nothing new to report at this time.

FISCAL OFFICER:

Mrs. Gerred-Ditchcreek, Fiscal Officer, stated the year-end figures are completed and entered into the computer. The Fiscal Office will have one final step before the figures are put in place by January 31, 2024.

Mrs. Gerred-Ditchcreek stated the appropriations figures as of December 28, 2023, are General Fund at 74.47%, Road & Bridge at 73.5%, and Police Department at 89.58%. Overall, appropriations are at 70.7%. Mr. Wayman said that is a fantastic report. Mrs. Gerred-Ditchcreek said the Township is usually around 80% to 83% for the year, but has never been as low as the 70's. Mr. Gauntner stated it is hard to believe because the Township did a lot of improvements in 2023. Mrs. Gerred-Ditchcreek stated Mr. Brown has been able to get grant funds so the Township gets reimbursed for some of the costs. Mr. Brown stated Roe Boulevard was repaved with a Community Development Block Grant (CDBG) from the Lake County Commissioners.

ZONING:

Zoning Inspector, Mr. Ungers, stated he had nothing for the meeting unless the Board had any questions for him. They did not. Mr. Anderson thanked Mr. Ungers for an outstanding job.

SERVICE DEPARTMENT/PUBLIC WORKS:

Road Supervisor, Paul Cook, reported he also had nothing for the Board. Mr. Anderson thanked him and the Service Department for a good job. Mr. Wayman said the Township gets compliments so it is a testament to the good job the crew is doing. Mr. Brown informed the Board the Service Department is keeping an eye on the Emerson Road culvert. There was a little bit of a washout issue going on so the crew went out yesterday to try to lengthen

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the time the road can remain open. Mr. Cook said they diverted some of the water away from the washout.

ADMINISTRATOR:

Mr. Brown, Administrator, requested a motion to approve **Resolution #23-133**, A Resolution to approve change order #1 with CATTs Construction, Inc., in the amount of twenty-four thousand, eight hundred fifty-six dollars (\$24,856.00) for the drainage improvement for part of Shore Drive and vicinity, decreasing the total contract amount to two hundred fifty-two thousand, one hundred ninety-nine dollars and seventy-five cents (\$252,199.75).

Mr. Anderson presented a motion to approve **Resolution #23-133**, seconded by Mr. Gauntner. Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Mr. Brown stated the project total was approximately seven hundred fifty thousand dollars (\$750,000.00) when it was started. CATTs Construction was unable to complete the project to the satisfaction of the Township so this is the final payment for the work they did do. Mr. Brown stated the Lake County Storm Water Department will be reimbursing the Township for this amount (\$252,199.75) after the first of the year. Mr. Gauntner asked if the plan is to maybe do this project differently in the future. Mr. Brown said he is waiting for some quotes to come in on repairing the Emerson Road culvert first because that deals with traffic. He will eventually meet with Tim Miller, Director of the Lake County Stormwater Management Department, and CEC Engineering to probably redesign the Shore Drive Storm Water Project and see if the Township can use any of the items already purchased for the project.

Mr. Brown requested a motion to approve **Resolution #23-134**, A Resolution authorizing the Township Administrator, Timothy Brown, to advertise for bids for the "Trail Paving Project" at Bill Stanton Community Park.

Mr. Gauntner presented a motion to approve **Resolution #23-134**, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Mr. Anderson stated the "Trail Paving Project" at Bill Stanton Park is a good thing for the community. The asphalt grindings on the trail now make it more difficult to walk the trail. Mr. Anderson said residents are using the trail a lot lately. Making it safer will encourage more residents to come out and enjoy the trail at Bill Stanton Park. Mr. Wayman agreed. Mr. Gauntner stated there was some talk of extending the walking trail across the street to the Rabbit Run Theatre property that the township owns. Mr. Brown said the area is very wet back by Rabbit Run Theatre. The idea is still being explored. Mr. Gauntner had a question about the lease agreement with the Rabbit Run Fine Arts Association. Mr. Brown said he would meet with Brint Learned, Executive Director of Rabbit Run Theatre, soon to go over everything. Mr. Brown stated the Township owns the property for the purpose of preserving green space. Adding a walking trail would enhance the property for the Rabbit Run Theatre. Mr. Brown said there is nothing in the lease agreement with Rabbit Run that prohibits the Township from adding a walking trail there. Mr. Pasqualone stated a walking trail would be okay as long as the trail would not interfere with Rabbit Run's use of the property. Mr. Anderson asked if the Township decides to extend the trail would a crosswalk be added at Chapel Road. Mr. Brown said a crosswalk would definitely be added.

Mr. Brown asked the Board their opinions on changing the second meeting date of each month in 2024 to a Thursday at noon instead of Tuesday at 7:00 p.m. Mr. Anderson said he had no problem with the change because it would help the elderly who might want to attend the meetings but do not like to drive a night. Mr. Anderson said if the change does not work, the meetings could go back to Tuesday nights. Mr. Gauntner and Mr. Wayman said they were willing to try it and see how it works. The change would be made at the 2024 Organizational Meeting on January 2, 2024.

Mr. Gauntner stated the Township should have a heart to heart talk with Tim and Jeff Brotzman of Brotzman Nursery on Chapel Road regarding their leaf drop off next year. The Brotzman's have helped out the residents of Madison for many, many years giving

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them a place to take their leaves in the fall. This year, the City of Mentor advertised Brotzman's leaf drop off on their city website as a place to take leaves. All the landscaping companies in the Mentor area brought their leaves out to Madison to dump them at Brotzman's Nursery. The Brotzman's never have had as many leaves as they did this year. They really got dumped on with large amounts of leaves by the landscape companies. Mr. Gauntner said the Township will have to find out what the Brotzman's plans are for the future so the Township can plan for the Township's Chipper/Yard Waste Program in 2024. Mr. Gauntner said he does not want to wait until the fall to figure out what to do with the leaves from our Madison residents.

OTHER:

Mr. Wayman reminded everyone the Administration Offices will be closed Monday, January 1, 2024, in observance of New Year's Day, and January 15th in observance of Martin Luther King Day.

Mr. Anderson updated the Board on the Fire Board Meeting of December 20, 2023. Mr. Anderson stated the Board promoted a lieutenant to a captain, a regular firefighter to a lieutenant, and hired four (4) new firefighters. The new fire truck is scheduled to be delivered in January. Mr. Anderson said the meeting went very well. Mr. Wayman stated the Board was very efficient at that meeting and covered a lot of ground. Mr. Anderson said Captain Terry Sopko's son, Jesse, is doing very well after his accident.

CITIZEN COMMENTS:

None

Mr. Wayman said the Township's 2024 Organizational Meeting will be held on January 2, 2024, at Noon (12:00 P.M.) The next Trustees' Regular Meeting will be Tuesday, January 9, 2024 at 7:00 p.m., with the Trustees' Workshop Meeting preceding at 6:30 p.m.

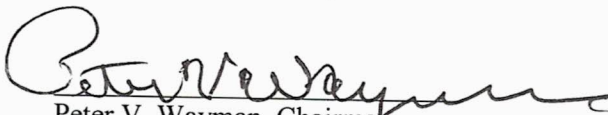
Mr. Wayman wanted to say hello to the Lyons children who were in the audience and very well-behaved through the entire meeting. Mr. Wayman stated his five grandchildren wanted to come and hear Grandpa get sworn in as Madison Township Trustee.

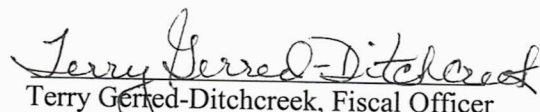
Mr. Anderson wished everyone a "Happy New Year" and thanked all the employees and supervisors who work so well as a team and do an outstanding job. The Township has a great road department, police department, and fire department. Mr. Gauntner agreed, and wished everybody a "Happy New Year" and stated he is looking forward to another great year. Mr. Wayman thanked Mr. Gauntner and Mr. Anderson for everything.

Mr. Wayman asked if there was any other business, and with no further business to discuss, requested a motion to adjourn.

Mr. Anderson presented a motion to adjourn the Meeting, seconded by Mr. Gauntner. Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Chairman Wayman adjourned the Trustees' Regular Meeting at 12:36 P.M.


Peter V. Wayman, Chairman


Terry Gerred-Ditchcreek, Fiscal Officer