

RECORD OF PROCEEDINGS

Minutes of

MADISON TOWNSHIP BOARD OF TRUSTEES' WORKSHOP

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held February 14, 2023, at 6:30 P.M. _____ 20 _____

Chairman Wayman called the February 14, 2023, Trustees' Workshop Meeting to order at 6:30 P.M. and welcomed everyone to the meeting being held in the Trustees' Meeting Room at the Madison Township Administration Building.

Mr. Wayman called for a roll call: Mr. Gauntner, Mr. Wayman, Mrs. Gerred-Ditchcreek, Chief Byers, Mr. Brown, and Mr. Pasqualone were in attendance. Mr. Anderson had a prior commitment.

TRUSTEES:

Mr. Wayman asked if Mr. Gauntner had anything to mention at this time. Mr. Gauntner stated he would wait till the Regular Meeting later this evening to discuss some issues. Mr. Wayman said he would turn the meeting over to Mr. Brown who has some items to discuss on the Agenda tonight.

ADMINISTRATOR:

Administrator, Tim Brown, stated the first thing he would like to mention is he would like to enroll Mr. Cook and Mr. Ungers in the Ohio Township Association Leadership Academy (OTALA) Program. The courses are free and would cost the Township wages and travel expenses. There are eighteen (18) courses which have to be completed within three (3) years. Most of the courses are held at the annual OTA Conference held every January. Mr. Brown said the courses include subjects like team building and communication with citizens which will enhance the leadership and decision-making skills of employees. Mr. Wayman said this is an excellent program and wishes he had taken advantage of it years ago. Mr. Gauntner asked if the program offers any webinars. Mr. Brown said there were no webinars offered. Mr. Brown stated he has talked to Concord Township Trustee Amy Lucci and Karen Sundy, Perry Township Administrator, who are currently taking the second round of courses. Both have highly recommended the program. Mr. Wayman said he has attended some of the courses over the years, and they are really good. Mr. Gauntner said he is okay with the enrollment plan for Mr. Cook and Mr. Ungers.

Mr. Brown said due to the Opioid Agreement, Teva, Allegran, CVS, Walgreens, and Walmart are going to be handing out more opioid settlements in the coming months. In order to participate, the Township would have to opt in to the Agreement by April 18, 2023. Mr. Pasqualone has been involved with the first round of settlements for the Township in the past few years. Mr. Brown said he would like to present a Resolution at the next meeting or two if the Board and Mr. Pasqualone think it is wise to do so. Mr. Pasqualone stated there has been some questions regarding legitimate information being requested, such as bank account numbers. Mr. Pasqualone said it has been confirmed that the program is legitimate. Mr. Gauntner asked if the Township received any funds from the previous settlement. Mr. Brown said no, but Mr. Pasqualone is still working on this. The funds expected to be received for this round would not amount to much, maybe three to four thousand (\$3,000.00 to \$4,000.00) over fifteen (15) years.

Mr. Brown went over some figures for the 2023 Paving Program for the Township. Mr. Brown said one hundred sixty-seven thousand, five hundred eighty-four dollars (\$167,584.00) is the estimated amount left on the Atwater Road, Division Road, and Shore Acre Drive repaving Project, which still has to be completed. The balance owed from the Ohio Public Works (OPWC) Grant which the Lake County Utilities Department obtained for the Township is fifty-two thousand dollars (\$52,000.00). The estimate for Hazel Avenue repaving, which should be done this year, is one hundred sixty-eight thousand, two hundred dollars (\$168,200.00). Easton Avenue repaving, which Mr. Brown recommends not doing this year, would cost one hundred sixty-seven thousand, nine hundred dollars (\$167,900.00). The Board wanted an estimate on repaving Easton Avenue. Mr. Brown said the estimate for Roe Boulevard repaving is two hundred eighty-five thousand, two hundred dollars (\$285,200.00), and the Community Development Block Grant program (CDBG) will pay two hundred twenty-eight thousand dollars (\$228,200.00) toward the Roe Boulevard repaving. This will leave fifty-seven thousand dollars (\$57,000.00) for the Township to pay. Mr. Brown stated he recommends chip sealing Arcola Road, Genung Street, Southern Street, and West Street, for a total cost of one hundred ten thousand, nine hundred ninety-nine dollars (\$110,999.00). The total cost for everything including Hazel Avenue would cost five hundred fifty-six thousand, five hundred three dollars (\$556,503.00). The total cost without Hazel Avenue would be three hundred eighty-eight thousand, six hundred three dollars (\$388,603.00). Mr. Brown stated he liked the lower figure, without including Hazel Avenue because it would not be such a hard hit on the Road & Bridge account. Mrs. Gerred-Ditchcreek stated last year the Township's road projects were very heavy.

RECORD OF PROCEEDINGS
MADISON TOWNSHIP BOARD OF TRUSTEES' WORKSHOP

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

February 14, 2023, at 6:30 P.M.

Held _____ 20 _____

It would be good to take a break this year and let the carryover build up again. Mr. Brown said this plan would still allow the Township to pave quite a few roads in the Township. Mr. Gauntner inquired about Old Mill Road. Mr. Brown suggested repairing the section of the road that is bad by digging it out like the Township did on Cambrian Way last year. Mr. Brown is waiting for estimates for Old Mill Road. Mr. Brown said Arcola Road is much more dangerous with higher speeds and the sharp curve by the cemetery. Mr. Gauntner suggested putting Old Mill Road on a list for future road improvements. Mr. Brown stated he would discuss the paving program for this year more in the future, but this is where his thoughts are at this time.

Mr. Brown gave the Trustees a Road Resurfacing Report for the last six years since he has been Township Administrator. The report shows that twenty (20) miles of roads have been repaved since 2016. Mr. Brown said grant money spent for repaving has amounted to one point one million dollars (\$1,100,000.00). Township funds have amounted to two point five million dollars (\$2,500,000.00), totaling three point six million dollars (\$3,600,000.00) spent on road repairs since 2016. Mr. Gauntner said the Township has done a lot of road repairs over the last six years. Both Mr. Gauntner and Mr. Wayman liked the colorful graph and report showing the roads resurfaced by the Township. The report was very informative for the Trustees.

Mr. Brown updated the Board on the Chapel conversion at Stanton Park into an outdoor pavilion. Mr. Brown said the interior walls have all been sealed, and they are done grinding the cement floor on the inside. Mr. Brown said, in his opinion, the contractor did a real good job with the floor grinding. There are still a couple spots that need patched up, but it is coming along very well. Mr. Gauntner asked about the completion date of the project. Mr. Brown said the completion date is May 1st. Mr. Brown offered to have the Trustees take a look at the project if they would like to do so.

Mr. Brown stated he received the final determination letter regarding the Tax Increment Financing (TIFs) from the Ohio Treasurer's Office. Dollar General, Classic Car Wash, Mod Wash, and Frank's Auto Body are all on the books now as TIF properties for the next ten years.

Mr. Brown reminded the Board the Lake County Township Association Meeting is scheduled for Thursday, February 16th at 6:00 p.m. at the Concord Community Center.

Mr. Brown also reminded the Board a motion will be needed to set up a Special Meeting for Tuesday, February 21st at noon to go into Executive Session to review resumes submitted for the position of Chief of Police for the Madison Township Police Department. A motion setting the meeting time will need to be presented at the Regular Meeting later tonight.

POLICE DEPARTMENT:

Chief Byers stated he had nothing for this Meeting unless the Board has anything to discuss with him. There was nothing to discuss at this time.

LEGAL:

Solicitor, Mr. Pasqualone, stated Judge Kimbler had a question regarding why the defendant, Neil Harrison, was personally named in the current C4 lawsuit. Mr. Pasqualone said the defendant will be dismissed because the case is against C4, the business not Mr. Harrison personally. Mr. Gauntner said that does make sense. Mr. Gauntner asked Mr. Pasqualone if he had a chance to talk to the Ohio Attorney General's Office regarding the e-mail he sent to Mr. Pasqualone this past Saturday. Mr. Pasqualone said he tried to call but was unable to reach anyone in the Attorney General's Office. Mr. Pasqualone said he will get an answer eventually to Mr. Gauntner's question.

SERVICE DEPARTMENT:

Service Department Supervisor, Mr. Cook, asked if there were any questions regarding the purchase of a Skid Steer for the Service Department or the Lakeview Avenue Drainage Project. Mr. Wayman asked when the Service Department would receive the Skid Steer. Mr. Cook stated it would be received around the end of April or beginning of May. Mr. Gauntner said he had discussed the purchase of the Skid Steer previously with Mr. Cook. Mr. Gauntner asked about the Lakeview Avenue Drainage Project. Mr. Cook said the project was awarded to D. B. Bentley, Inc. Mr. Brown said the approval of the agreement is on the agenda for tonight's Regular Meeting.

FISCAL OFFICER:

Mrs. Gerred-Ditchcreek, Fiscal Officer, stated she would not have the 2023 Budget ready until the first meeting in March as there are some things that need to be adjusted and changed. Mrs.

RECORD OF PROCEEDINGS

Minutes of

MADISON TOWNSHIP BOARD OF TRUSTEES' WORKSHOP

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

February 14, 2023, at 6:30 P.M.

Held _____

20 _____

Gerred-Ditchcreek said she will give everyone a revised copy of the budget to review once it is ready.

Mrs. Gerred-Ditchcreek said she received the annual report from Wells Fargo on CD investments and also December's report. If anyone would like to review the reports, she would be glad to share them. Mr. Gauntner said the CD rates are much better than they have been in recent years. Mrs. Gerred-Ditchcreek stated she has always kept the Township money in the safest CD's, and many years, the return would be forty to fifty thousand dollars (\$40,000.00 to \$50,000.00) which paid for a lot of things for the Township. The returns have not been really good in recent years, but it is still better than savings accounts.

ZONING:

Assistant Zoning Inspector, Chris Bernard, stated the Zoning Commission met last night. One of the subjects discussed was zoning setbacks. Mr. Bernard said under the Madison Township Zoning Resolution, there is a section for Riparian Setbacks which references a Riparian Zoning Setback Map. The Township does not have this map. Mr. Bernard said he has reached out to the Lake County Stormwater Department to help the Township prepare a Riparian Zoning Setback Map.


Mr. Bernard stated another Subject discussed at the meeting was regarding the R-2, Single Family, section of the Zoning Resolution. Sometimes the Zoning Department is approached by a buyer who is interested in buying a property on a small forty- or fifty-foot lot, tearing down the house, and building a new house. Often the buyer is constrained by the requirements such as lot and house size. Mr. Bernard said the Commission was brainstorming the idea of perhaps adding new language in the R-2 Section of the Zoning Resolution encompassing certain subdivisions in certain areas of the township, and providing new regulations such as a reduction in some of the setbacks, a reduction in the actual house size, and reduction in garage size. The Zoning Commission wanted to find out what the Board would think about this idea. Mr. Bernard said he did not need an answer right away, but would like the Trustees to think about it. Mr. Gauntner stated these issues definitely need to be looked at, reviewed, and brought up-to-date. Mr. Bernard said he had a list of other issues that need to be discussed in the future, such as updating definitions, solar panel regulations, and developing a check list for site plan reviews. Mr. Bernard stated the "Sheetz Corporation" was present at the Zoning Commission Meeting last night, and left unhappy because they did not get a final approval for their site plan to construct a building on the south side of Route 20 opposite Green Road. Sheetz is still waiting for approval from the Lake County Stormwater Department so they did not have everything they needed to get final site plan approval from the Zoning Commission.

Mr. Bernard asked the Board for permission to add a brochure regarding the Lake County Housing Rehabilitation Program on the Township website. The brochure explains how a resident can obtain help to make repairs to his/her home. The program uses federal funding from the Community Development Block Grant (CDBG). Mr. Bernard said he thinks it is a very good program. Mr. Gauntner said he worked with the lady who runs the HOME program for many years at the County. Mr. Gauntner stated there are many homes in Madison Township that need repairs, and residents could possibly get some help to do so. Mr. Bernard was given the okay to add the information to the Township website.

Mr. Wayman asked if anyone had any further business to discuss at this time, and with no further business to discuss, Mr. Wayman requested a motion to adjourn the meeting.

Mr. Gauntner presented a motion to adjourn the Meeting, seconded by Mr. Wayman. Roll Call: Mr. Gauntner: Yes Mr. Wayman: Yes

Chairman Wayman adjourned the Trustees Workshop Meeting at 7:03 P.M.


Peter V. Wayman, Chairman


Terry Gerred-Ditchcreek, Fiscal Officer

RECORD OF PROCEEDINGS

MADISON TOWNSHIP BOARD OF TRUSTEES WORKSHOP

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

February 14, 2023, at 6:30 P.M.

Held _____ 20 _____

THIS PAGE INTENTIONALLY LEFT BLANK