Vice-Chairman Gauntner called the March 9, 2021, Meeting to order at 7:05 P.M. and stated "this evenings Trustees Regular Meeting will be conducted via Zoom video teleconference. There will be an opportunity for *'Citizen Comments'* at the end of the meeting. If individuals from the public would like to ask a question or make a comment, they can do so by clicking the '*CHAT'* button at the bottom of the screen during the meeting. The Board of Trustees will address your question or comment at the end of the meeting in the '*Citizen Comments'* portion of the agenda.

Participating in tonight's meeting are Trustee Pete Wayman, Trustee Max Anderson, Jr., Fiscal Officer Terry Gerred-Ditchcreek, Township Solicitor Gary Pasqualone, Township Administrator Tim Brown, Police Chief Matt Byers, Service Department Supervisor Paul Cook, Zoning Inspector Michele Howell, Administrative Assistants Kathy Snopel, Kerry McCoy, and myself, Trustee Ken Gauntner, Jr. At this time, can we have a *Roll Call* please."

Roll Call: Mr. Gauntner, Mr. Anderson, Mr. Wayman, Chief Byers, Mr. Brown, Mrs. Gerred-Ditchcreek, and Mr. Pasqualone were in attendance. Chairman Wayman, although participating in the meeting, was out-of-town without an agenda for the Meeting. Mr. Wayman, therefore, asked Mr. Gauntner to chair the Meeting.

Mr. Gauntner stated at this time we will have a "Moment of Silence" to reflect on the past week and remember the people who have passed away and are no longer with us. Please remember Madison residents' Ann Falcone, Jerome Golenskie, Helen Britton, Stefani Birman, and Bryan Payne. Mr. Anderson mentioned Helen Britton was a very nice lady and outstanding person who will be missed. Mr. Pasqualone mentioned Richard (Dick) Profeta who was a long-time Madison resident and owned a large mobile home park in Geneva. Mr. Pasqualone stated Mr. Profeta was a good friend and good client of his and a tremendous individual. He died in Florida after being on a ventilator for five (5) weeks with COVID. Mr. Gauntner stated he had some dealings with Mr. Profeta when he worked as Madison Township Administrator (35) years ago. He was a very nice guy. Mr. Gauntner said he agreed with Mr. Anderson about Helen Britton who was a real sweetheart of a lady.

Mr. Gauntner requested a motion to approve the minutes from the February 22, 2021, Trustees Special Meeting and the February 23, 2021, Trustees Regular Meeting.

Mr. Anderson presented a motion to approve the minutes from the February 22, 2021, Trustees Special Meeting, and the February 23, 2021, Trustees Regular Meeting, seconded by Mr. Wayman. Roll Call: Mr. Anderson: Yes Mr. Wayman: Yes Mr. Gauntner: Yes

Mr. Gauntner requested a motion to approve the bill list in the amount of eighty-eight thousand, seven hundred eighty-seven dollars and six cents ($88,787.06) (actual) for March 9, 2021.

Mr. Wayman presented a motion to approve the bill list in the amount of eighty-eight thousand, seven hundred eighty-seven dollars and six cents ($88,787.06) (actual) for March 9, 2021, attached to and made part of these minutes, seconded by Mr. Anderson. Roll Call: Mr. Wayman: Yes Mr. Anderson: Yes Mr. Gauntner: Yes

Mrs. Gerred-Ditchcreek stated there was one large bill paid to Frank's Auto Body for nine thousand, five hundred twenty-six dollars and ninety-cents ($9,526.90) for repairs to the police cruiser damaged by a deer strike. The balance was for health care costs and electricity expenses. Chief Byers stated the cost of repairs for the police cruiser was covered by a check from the Ohio Township Association Risk Management Authority (OTARMA). The amount of damage to the cruiser almost lead to the cruiser being totaled.

Mr. Gauntner requested a motion to approve payroll in the amount of ninety-nine thousand, two hundred thirty-two dollars and seventy-four cents ($99,232.74) (actual) for March 12, 2021.

Mr. Anderson presented a motion to approve payroll in the amount of ninety-nine thousand, two hundred thirty-two dollars and seventy-four cents ($99,232.74) (actual) for March 12, 2021, seconded by Mr. Wayman. Roll Call: Mr. Anderson: Yes Mr. Wayman: Yes Mr. Gauntner: Yes

DEPARTMENT REPORTS

POLICE DEPARTMENT:

Chief Byers stated there was an article in the News-Herald the other day mentioning that the Lake Metroparks Ranger Division and the Willowick Police Department achieved their Ohio Collaborative Standards certification. Chief Byers wanted to remind the Board the Madison Township Police Department received their certification in 2016 and renewed the certification in 2020. These standards are adopted by and implemented state standards by the Ohio Collaborative Community – Police Advisory Board regarding the use of force and strengthening relations between community and police departments.

Chief Byers stated in the month of February, 2021, the Madison Township Police Department had 929 calls for service. Chief Byers said out of those 929 calls for service, 96 became incident reports.

Calls for Service	929	Incident Reports	96
Crashes	16	Citations	58
Arrests	39	Assaults	1
Assault on Police Officer	1	Burglary	4
Theft	11	Counterfeiting	1
Drug Arrests	7	Domestic Violence	7
Resisting Arrest	3	Obstructing official business	3
Disorderly Conduct	3	OVI	6
Fleeing & Eluding	1	DUS/NoOL	16
Criminal Trespass	2	911 Calls	22
Alarms	36	Civil Complaints	13
Disabled Vehicles	21	Disturbances	12
DOA	1	Fights	3
Frauds	21	Hazards	15
Follow-Up Investigations	23	Juvenile Complaints	8
Lockouts	19	Overdose	1
Suspicious Complaints	77	Traffic Stops	162
Traffic Complaints	14	Welfare Checks	16

Chief Byes stated the activity for February was just a little bit higher than for February of 2020. There were more calls for service, less incident reports, crashes were down a little bit, and citations were up a little bit. Everything else was the same as last year.

Chief Byers requested a motion to approve **Resolution #21-037,** A Resolution Entering into a Mutual Aid Agreement with the Holden Forests & Gardens for the Holden Arboretum Police Department to provide certain police services in specified areas in Madison Township.

Mr. Wayman presented a motion to approve **Resolution #21-037,** seconded by Mr. Anderson. Roll Call: Mr. Wayman: Yes Mr. Anderson: Yes Mr. Gauntner: Yes

Mr. Gauntner asked if this Resolution is concerning the property on Hubbard Road sort of across from the Dairy Queen. Chief Byers said yes, and this is a fairly substantial piece of property with a good bit of activity there. Up to this point, the arrangement has been a verbal agreement, but the Holden Arboretum Police Department would like to have a written agreement. Mr. Pasqualone asked if the Holden Arboretum Police Department will respond first to calls. Chief Byers stated Madison Township Police Department will respond to any emergency calls, but the Holden Arboretum Police Department will respond first to all other calls.

LEGAL:
Mr. Pasqualone, Solicitor, stated he had nothing to report. Mr. Gauntner asked how the Political Sign text change language was going. Mr. Pasqualone stated he has almost completed it and would get the final draft to Mrs. Howell soon.

FISCAL OFFICER:
Mrs. Gerred-Ditchcreek, Fiscal Officer, requested a motion to approve **Resolution #21-038,** A Resolution to Appropriate, from Unappropriated, thirty-seven thousand dollars ($37,000.00) into the 2021 Permanent Appropriations Budget: Line Item 2031-330-790-7705 – Other-Capital Outlay (Paving-Concrete).

Mr. Anderson presented a motion to approve **Resolution #21-038,** seconded by Mr. Wayman. Roll Call: Mr. Anderson: Yes Mr. Wayman: Yes Mr. Gauntner: Yes

Mrs. Gerred-Ditchcreek stated it was necessary to create a new account because this was not completed in time to put on the Permanent Appropriations Budget to account for that portion of the proposed paving project.

ZONING:
Zoning Inspector, Mrs. Howell gave the February 2021, Monthly Zoning Report:

- 7 Zoning Permits issued for an estimated construction cost of $441,344.00.
- Zoning Permit Fees collected for February totaled $775.00.

The Zoning Commission met once in February: Last night's meeting was for a Preliminary Site Development Plan Review for Ms. Sandy Owens/Mr. Kevin Grippi for a proposed Self-Storage Facility located on North Ridge Rd. (RT.20) permanent parcel #01-B-094-0-00-017-0 (Wheeler Property) and a Workshop for possible text amendments.

The Board of Zoning Appeals did not meet in February.

Zoning Complaints: 0 Complaints recorded by the Zoning Department in February.

Mrs. Howell stated she wanted to thank Mr. Cook for lending a hand several different times by checking on things for her. Mrs. Howell said she cannot cover everything as one person, and she appreciates Mr. Cook help.

SERVICE DEPARTMENT:
Service Department Supervisor, Mr. Cook, gave the monthly report for February, 2021:

- Servicing and repairs to township owned equipment as needed.
- Snow plowing and salting done as needed.
- Two (2) rounds of pothole patching completed and will continue, weather permitting.
- Drainage cleaning completed on North end of the Township.
- Yearly signage inventory completed with all missing or damaged safety signs repaired or replaced.
- Recreation Hall painting completed with some trim and door work left to be done.
- Break Room area painted at Service Department and new LED lighting installed.
- Tree trimming completed at cemeteries and Stanton Park.
- Cemeteries cleaned up of all winter debris, decorations, and plow damage.
- Playgrounds cleaned up.

Mr. Cook requested a motion to approve the 2021 Branch Chipper/Yard Waste Schedule.

Mr. Anderson presented a motion to approve the 2021 Branch Chipper/Yard Waste Schedule, seconded by Mr. Wayman. Roll Call: Mr. Anderson: Yes Mr. Wayman: Yes Mr. Gauntner: Yes

Mr. Cook stated he would like to run the yard waste program the same way as last year as a self-service drop-off program which seemed to work very well. The program ran smoothly last year and saved some manpower hours. Mr. Gauntner stated the 2021 Branch Chipper/Yard Waste Schedule would be posted on the Township website tomorrow. Mr. Anderson said he would also post the schedule on his Facebook page, as he does every year. Mr. Gauntner also posts the schedule on his Facebook page.

ADMINISTRATOR:

Mr. Brown, Administrator, gave an update on the bluff project at Stanton Park. The contracts with QCI (Quality Control Inspection) Group and Severino Construction, Inc. have been signed. The Notice to Proceed has been filed. On March 5, 2021, the Ohio Department of Transportation (ODOT), the Lake County Ohio Port & Economic Development Authority, and QCI Group held a pre-award Meeting to set the ground rules. A preconstruction meeting is planned for March 10, 2021, with QCI Group and Severino Construction, Inc. The Township should see some activity on the bluff at Stanton Park by the end of this week or next week. A completion date of June 1, 2021, is still expected. Mr. Gauntner stated it will be exciting to finally see this project finally happening. Madison residents will be happy and may be able to get down to the beach again, if everything works out.

Mr. Brown, Administrator, requested a motion to approve **Resolution #21-039,** A Resolution to Enter into a Mutual Purchase/Shared Costs Agreement with the Board of Perry Township Trustees and Karvo Companies, Inc., at a cost of six hundred fourteen thousand, fifty-four dollars and forty-five cents ($614,054.45), with Madison Township's estimated portion being $418,783.93, for the resurfacing of Shore Drive, Watling Way, and Ashview Drive.

Mr. Wayman presented a motion to approve **Resolution #21-039,** seconded by Mr. Anderson. Roll Call: Mr. Wayman: Yes Mr. Anderson: Yes Mr. Gauntner: Yes

Mr. Brown requested a motion to approve **Resolution #21-040,** A Resolution to hire Max Ungers, pending drug screening and background investigation, as a full-time Assistant Zoning Inspector at a rate of $19.96 per hour with benefits, effective March 22, 2021.

Mr. Anderson presented a motion to approve **Resolution #21-040,** seconded by Mr. Wayman. Roll Call: Mr. Anderson: Yes Mr. Wayman: Yes Mr. Gauntner: Yes

Mr. Brown stated Mr. Ungers should be a good fit with a background in realty and long ties to the community.

Mr. Brown requested a motion to approve **Resolution #21-041,** A Resolution Accepting the Resignation of Gary Holbrook as Madison Township Service Department Operator, effective April 2, 2021.

Mr. Wayman presented a motion to approve **Resolution #21-041,** seconded by Mr. Anderson. Roll Call: Mr. Wayman: Yes Mr. Anderson: Yes Mr. Gauntner: Yes

Mr. Gauntner stated Gary has been with the Township for a long time since 1989, and he will be missed. Mr. Anderson said he would like to thank Gary for his thirty-two (32) years of service, which he appreciates very much. Mr. Brown said he would like Gary to come in after the COVID situation is over for recognition of his thirty-two (32) years of public service.

Mr. Brown requested a motion to approve **Resolution #21-042,** A Resolution to approve the purchase of Lot 7, Section B, Graves 5 & 6, within North Madison Cemetery in the amount of two Hundred dollars ($200.00) from Kimberly White Voss, Lisa Lynn White, and Allen David White, heirs of David & Marguerite White.

Mr. Anderson presented a motion to approve **Resolution #21-042,** seconded by Mr. Wayman. Roll Call: Mr. Anderson: Yes Mr. Wayman: Yes Mr. Gauntner: Yes

Mr. Anderson presented a motion to begin accepting reservations for rentals of the Banquet Hall and Recreation Hall and grounds for dog shows, weddings, graduation parties, and other events at Stanton Park beginning May 1, 2021, provided all COVID protocol is followed, seconded by Mr. Wayman. Roll Call: Mr. Anderson: Yes Mr. Wayman: Yes Mr. Gauntner: Yes

Mr. Pasqualone will review the rental agreement before events are scheduled. Opening Stanton Park was discussed in length during the Workshop Meeting earlier this evening.

TRUSTEES:
RESOLUTIONS:
Mr. Gauntner requested a motion to approve **Resolution #21-043,** A Resolution Accepting the Bid, in the amount of forty-five thousand dollars ($45,000.00), for the sale of real property located at 7830 West Street in Unionville, (Permanent Parcel #01A070A000150), which the Board of Madison Trustees has determined is not needed for public use and is unfit for the use for which it was acquired.

Mr. Wayman presented a motion to approve **Resolution #21-043,** seconded by Mr. Anderson. Roll Call: Mr. Wayman: Yes Mr. Anderson: Yes Mr. Gauntner: Yes

Mr. Gauntner asked Mr. Pasqualone if he would work with the bidder to complete an agreement for the sale of the property at 7830 West Street, Unionville. Mr. Pasqualone stated he would do so right away.

OTHER:
Mr. Gauntner requested a motion to set a meeting for the Records Commission to convene on April 13, 2021, at 6:15 P.M. preceding the Trustees Workshop Meeting at 6:30 P.M. The Records Commission is composed of Mrs. Gerred-Ditchcreek and Mr. Wayman.

Mr. Anderson presented a motion to set a meeting for the Records Commission to convene on April 13, 2021, at 6:15 P.M., seconded by Mr. Wayman. Roll Call: Mr. Anderson: Yes Mr. Wayman: Yes Mr. Gauntner: Yes

Mr. Gauntner requested a motion to initiate the hiring process for a Madison Township Service Department Operator due to the resignation of Gary Holbrook.

Mr. Wayman presented a motion to initiate the hiring process for a Madison Township Service Department Operator, seconded by Mr. Anderson. Roll Call: Mr. Wayman: Yes Mr. Anderson: Yes Mr. Gauntner: Yes

CITIZEN COMMENTS:
Rikki Belcher and Stacy Marlow addressed the Board concerning the baseball fields at Veterans Park, Tuttle Park, and Madison Township Park on behalf of Madison Youth Baseball/Fast Pitch Softball and wish to start a fundraiser called the NickYfund in loving memory of Nick Yeager who recently passed away from a drug overdose. Nick was an athlete and involved in all youth sports and also played football for Madison High School. Ms. Belcher stated she appreciated the opportunity to inform the Trustees of plans for 2021. Because of COVID, the league did not have much of a season last year. Planning for this year, the league discovered how neglected the baseball fields were and the need for some improvements. At Veterans Park, the dugouts lack ventilation and the league would like to add ventilation. At Tuttle Park and Township Park, the league would like to add new cinderblock dugouts and bring the fields up to par. To make these improvements possible, the league would like to hold a fundraiser and secure donations from local businesses and residents. Ms. Belcher said her aunt and uncle, Laura and Mike Yeager, Nick's parents, would like to give back to the community and came up with the idea to hold a fundraiser to help improve the baseball fields to honor Nick Yeager and for "the love of the game." Mike Yeager, a brick layer, worked on the Veterans Park dugouts twenty (20) years ago through donations from Raymond Builders, Cashen Concrete, and Carter Lumber. Laura Yeager developed the fundraiser and is overwhelmed with the amount of support from the

community. Ms. Belcher wanted to purpose the idea to the Township and see if they could move forward with their plans.

Mr. Gauntner stated he had no problem with the fundraiser. The field at Township Park is in very bad shape. Although the Township has very little funds in the Parks Account, our Service Department would be available to help with manpower. Mr. Gauntner said fixing the fields would be a great favor to the Township and a blessing. Unfortunately, the Township had to remove the bleaches last year due to an insurance issue with having no railings on the bleachers. Mr. Anderson stated he also had no problem with the plans and is excited about it. Mr. Anderson thanked Ms. Belcher for what she is doing for the community and youth of Madison. Mr. Wayman stated the plans would be a good thing and will keep Madison's youth involved in sports. Mr. Pasqualone stated he would like to sit down with everyone involved to get a list of all contractors and labors to make sure there is no problem with contractor liens. Mr. Pasqualone would like to see the improvements completed but advised there are issues to consider first.

Ms. Stacy Marlow asked if there were any concerns as to how the dugout looked or if the dugouts blocked the view of the lake. Mr. Wayman said the dugouts are usually a rectangle box which can be entered on either side. Mr. Pasqualone advised presenting the Board of Trustees with a rough drawing. A question as to whether or not a building permit is required was raised. Mrs. Howell will check with the Lake County Building Department. The fields are on Township owned property and may not require a permit.

Ms. Belcher asked if the fundraiser could proceed now before all the legalities are finalized as the goal is to have everything done by May 1 to ensure a successful baseball season this year. Mr. Pasqualone stated there is no reason why the fundraiser cannot proceed. The Trustees have given their blessings, and it is almost certain the improvements will be completed. Use of the fields will be scheduled through the Township, and Madison will have the home field advantage. Mr. Brown will check with First Energy to figure out the electricity costs involved. Mr. Brown said he would set up a meeting later in the week to sit down with everyone involved.

Mr. Anderson stated Jason Reihner from "Brew Streaks" (across from Township Park) contacted him with an offer to fix up the basketball court at Township Park. Mr. Anderson said he advised Jason Reihner to put the plans in writing, and he will present the plans at the next Trustees Meeting on March 23rd. Mr. Gauntner said the basketball court gets a lot of use. Mr. Wayman suggested waiting until the proposed driveway work in Township Park is completed. Mr. Anderson said the Township could consider the plans now, but he did advise Jason of the proposed driveway project. Mr. Anderson stated once again he would like to thank everyone involved in improving the community. Mr. Gauntner stated the Madison Youth Baseball/Fast Pitch Softball representatives can coordinate their plans with Mr. Brown, Madison Township Administrator, and Mr. Pasqualone, Madison Township Solicitor. Mrs. Gerred-Ditchcreek thanked Rikki and Stacy for the great thing they are doing for the kids of Madison.

Mr. Wayman thanked Mr. Gauntner for chairing the Trustees Workshop and Trustees Regular Meeting for him this evening while he was out-of-town.

Mr. Gauntner stated the next Trustees Regular Meeting will be held via Zoom video/ teleconference on Tuesday, March 23, 2021, at noon, 12:00 P.M.

Mr. Gauntner asked if there was any other business, and with no further business to discuss, requested a motion to adjourn.

Mr. Wayman presented a motion to adjourn the Meeting, seconded by Mr. Anderson. Roll Call: Mr. Wayman: Yes Mr. Anderson: Yes Mr. Gauntner: Yes

Vice-Chairman Gauntner adjourned the Trustees Regular Meeting at 8:07 P.M.

Kenneth R. Gauntner, Jr., Vice-Chairman

Terry Gerred-Ditchcreek, Fiscal Officer