

# RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

June 13, 2023, at 7:00 P.M.

Held \_\_\_\_\_ 20 \_\_\_\_\_

Chairman Wayman called the Trustees' Regular Meeting of June 13, 2023, to order at 7:00 P.M. and welcomed everyone to the meeting being held in the Trustees' Meeting Room at the Administration Building.

Mr. Wayman called for a roll call: Mr. Anderson, Mr. Gauntner, Mr. Wayman, Chief Hager, Mr. Brown, Mrs. Gerred-Ditchcreek, and Mr. Pasqualone were in attendance.

Mr. Wayman led the audience in the Pledge of Allegiance.

Mr. Wayman stated at this time we will have a "Moment of Silence" to reflect on things and to remember family, friends, and neighbors, who are no longer with us. Please remember Madison residents' Kimberly Poe, Grace Sabo, Debby Melvin, Leonard Besednik, Kathleen Waltz, Josephine Brickner, and Margie Sale.

Mr. Wayman requested a motion to approve the minutes from the May 23, 2023, Trustees' Regular Meeting.

Mr. Gauntner presented a motion to approve the minutes from the May 23, 2023, Trustees' Regular Meeting, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Mr. Wayman requested a motion to approve the bill list in the amount of seven hundred eleven thousand, three hundred forty-four dollars and sixty-six cents (\$711,344.66) (actual) for June 13, 2023.

Mr. Anderson presented a motion to approve the bill list in the amount of seven hundred eleven thousand, three hundred forty-four dollars and sixty-six cents (\$711,344.66) (actual) for June 13, 2023, attached to and made part of these minutes, seconded by Mr. Gauntner. Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Mrs. Gerred-Ditchcreek stated eight thousand, two hundred forty-seven dollars and fifty-one cents (\$8,247.51) was paid to Civil & Environmental Consultants, Inc. for the Lakeview Drainage Project, ten thousand dollars (\$10,000.00) to Madison Village for the townships annual allocation to the Madison Senior Center, twenty-five thousand, four hundred sixty-four dollars and sixty-eight cents (\$25,464.68) to CATTs Construction, Inc. for the Shore Drive Drainage Project, final payment of seventeen thousand, five hundred forty dollars (\$17,540.00) to Demo Guys, Inc. for the Chapel/Pavilion Renovation Project in Stanton Park, one hundred six thousand, one hundred twenty-four dollars and ninety-four cents (\$106,124.94) to Murphy Tractor & Equipment Co., Inc., three hundred fourteen thousand, fifteen dollars and thirty-seven cents (\$314,015.37) to Chagrin Valley Paving, Inc. for Roe Boulevard, Hazel Avenue, Homestead Road, and Old Mill Road Project, and one hundred thirty-three thousand, six hundred seventy-five dollars (\$133,675.00) to D.B. Bentley Excavating for the Lakeview Drainage Improvement Project. Mrs. Gerred-Ditchcreek said a lot of projects went through this month.

Mr. Wayman requested a motion to approve payroll in the amount of one hundred thirteen thousand, six hundred twenty dollars and fifty-five cents (\$113,620.55) (actual) for June 2, 2023, payroll in the amount of one hundred nine thousand, two hundred seventy-two dollars and seventy-three cents (\$109,272.73) (actual) for June 16, 2023, and payroll in the amount of one hundred eleven thousand, four hundred forty-six dollars and sixty-four cents (\$111,446.64) (estimate) for June 30, 2023.

Mr. Gauntner presented a motion to approve payroll in the amount of one hundred thirteen thousand, six hundred twenty dollars and fifty-five cents (\$113,620.55) (actual) for June 2, 2023, payroll in the amount of one hundred nine thousand, two hundred seventy-two dollars and seventy-three cents (\$109,272.73) (actual) for June 16, 2023, and payroll in the amount of one hundred eleven thousand, four hundred forty-six dollars and sixty-four cents (\$111,446.64) (estimate) for June 30, 2023, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

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Minutes of

MADISON TOWNSHIP BOARD OF TRUSTEES' REGULAR

Meeting

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Mrs. Gerred-Ditchcreek stated the three (3) payroll figures for June are because the Township will hold only one Regular Meeting this month. July and August will also be the same.

**TRUSTEES:**

Nothing for discussion.

**DEPARTMENT REPORTS**

**POLICE DEPARTMENT:**

Chief Hager stated in the month of May, 2023, the Madison Township Police Department had 1,182 calls for service.

Calls for Service	1,182	911	23
Abandoned Vehicle	2	Abuse	1
Administrative	18	Alarm	22
Animal Complaint	14	Arrest on warrant	10
Assault	2	Assist Fire Dept.	226
Assist other	21	Assist Police	10
Business check	27	Burglary in progress	2
Burglary Report	3	Custody Dispute	1
Civil	11	Court	6
Community Policing	80	Criminal Damaging	2
Disabled Vehicle	9	Disturbance	23
Damage Accident	8	DOA	1
Drugs	2	Domestic Violence	6
Family Dispute	6	Fraud	4
Fireworks Complaint	1	Harassment	8
Phone Harassment	1	Hazard	10
Hit & Run	2	Investigation/Follow-Up	58
Information	53	Injury Accident	6
Juvenile Complaint	8	Lockout	20
Mental Subjects	4	Missing Person	2
Neighbor Complaint	7	Noise Complaint	12
Open Door/Window	1	Private Property Accident	3
Parking Violation	2	Property Damage	5
Property Found	10	Property Lost	2
Pumps	47	Repossession	1
Runaway	1	Security Check	1
Sex Offense	1	Shots (Noise)	3
Shoplifting	3	Sick Call Off	3
Soliciting Complaint	1	Special Detail	22

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School Resource Office	56	Suicide Attempt	1
Suicide Threat	8	Suspicious Circumstance	72
Suspicious Person	22	Suspicious Vehicle	10
Test Call	11	Theft	9
Theft from vehicle	1	Threat	10
Traffic Stop	57	Training	6
Transport	1	Trespassing	8
Traffic Complaint	32	Traffic Detail	11
Unauthorized use of motor	11	Vandalism	2
Welfare Check	25	Weapon Offense	1

Chief Hager requested a motion to approve **Resolution #23-074**, A resolution amending **Resolution #00-54**; prohibiting noise levels and noise disturbances and providing a penalty for violations thereof.

Mr. Anderson presented a motion to approve **Resolution #23-074**, seconded by Mr. Gauntner. Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Chief Hager said Under Section I, Exemptions, #4, the time will be corrected to read "Nothing in this Resolution shall be deemed to prohibit noise that is made by construction, repair, or maintenance of structures or yards between the hours of 6:00 a.m. and 11:00 p.m." (not 10:00 p.m.) Mr. Gauntner stated this Resolution is enforceable as of tonight.

This Resolution was discussed in length at the Trustees' Workshop Meeting earlier tonight. Mr. Gauntner thanked Chief Hager, Mr. Pasqualone, and Mr. Brown for working on the Resolution.

**LEGAL:**

Mr. Pasqualone, Solicitor, stated he had nothing to report for this meeting. Mr. Pasqualone updated the Board on two (2) pending court cases at the prior Trustees' Workshop Meeting.

**FISCAL OFFICER:**

Mrs. Gerred-Ditchcreek, Fiscal Officer, requested a motion to approve **Resolution #23-075**, A Resolution adopting the Madison Township 2024 Tax Budget.

Mr. Gauntner presented a motion to approve **Resolution #23-075**, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

This Resolution was discussed earlier tonight at the Trustees' Special Budget Public Hearing.

Mrs. Gerred-Ditchcreek, Fiscal Officer, requested a motion to approve **Resolution #23-076**, A Resolution Authorizing the Madison Township Fiscal Officer to issue a refund in the amount of \$3,200.00 to D.B. Bentley, Inc., for road openings at 1329 Avalon Ave. and 6876 Claymoor Ave., permanent parcel #01-B-098-D-00-043-0 and #01-B-098-C-00-034-0.

Mr. Anderson presented a motion to approve **Resolution #23-076**, seconded by Mr. Gauntner. Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Mr. Gauntner asked if Mr. Cook had inspected these road openings. Mr. Brown said yes.

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Mrs. Gerred Ditchcreek updated the Board on appropriations. Mrs. Gerred-Ditchcreek said the General Fund is at 30.5%, the Road & Bridge Fund is at 18.5%, and the Police

Department is at 35.5%. Overall, the complete spending thus far for the year is at 27% as opposed to 41.7% if spending at 100%. Mr. Wayman said the spending percentage is very good. Mr. Anderson mentioned the importance for keeping appropriations low.

## ZONING:

Zoning Inspector, Mr. Ungers gave the May, 2023, Monthly Zoning Report:

- 23 Zoning Permits issued for an estimated construction cost of \$ 1,401,500.00.
- Zoning & Application Fees collected totaled \$ 2,260.00.
- 

The Zoning Commission met once in May, 2023.

The Board of Zoning Appeals did not meet in May, 2023.

Zoning Complaints: 66

- 55 High Grass
- 5 Excessive Refuse
- 6 Out-of-Compliance

Mr. Ungers said he did not get a total for calls received by the Zoning Department because of a power outage that effected the phone system.

Mr. Ungers requested a motion to approve **Resolution #23-077**, A Resolution authorizing the Madison Township Administrator to proceed with the abatement of high grass and/or excessive refuse in the following properties: 5648 Middle Ridge Road, 1385 Ormond Avenue, 6068 Glasgow Street, 1243 Arthur Court, 1514 Hubbard Road, 3930 Wood Road, 5734 S. Ridge Road, 7851 Southern Street, 1529 Grove Avenue, 2470 Hubbard Road, 1457 Bennett Road, 1498 Lakeview Avenue, 1761 Stonehaven Road, 1930 E. Tuttle Park Road, 6634 N. Ridge Road, Vacant Lot Permanent Parcel #01-B-10-B-00-001-0.

Mr. Gauntner presented a motion to approve **Resolution #23-077**, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Mr. Wayman stated the properties are scattered around the Township and not just in one spot.

Mr. Ungers requested a motion to approve **Resolution #23-078**, A Resolution to certify costs incurred by Madison Township for the abatement of the listed properties in violation of Ohio Revised Code Section 505.87 – Abatement, Control, or Removal of Vegetation, Garbage, Refuse, and other debris and to request that the Lake County Auditor enter the amount on the tax duplicate to be collected as other taxes and returned to Madison Township: 2104 Dock Road, 6210 Maxwell Drive, 1465 Parkview Drive, 1370 Countyline Road, 1710 Trinity Road, 1427 Ansonia Avenue, and 1569 St. John Drive.

Mr. Anderson presented a motion to approve **Resolution #23-078**, seconded by Mr. Gauntner. Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Mr. Brown stated these properties are all repeat offenders.

Mr. Wayman inquired about the Zoning Commission Meeting last night, June 12<sup>th</sup>. Mr. Ungers said the Zoning Commission continued discussing some zoning text amendments and will do so for several months. A Public Hearing will be scheduled in the Fall to go over all the amendments at one time. A Comp Plan Committee was also discussed at the meeting with the possibility of going with three (3) members of the Zoning Commission and one (1) member from the Board of Zoning Appeals.

## SERVICE DEPARTMENT/PUBLIC WORKS:

Road Supervisor, Paul Cook, was absent.

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**ADMINISTRATOR:**

Mr. Brown, Administrator, requested a motion to approve **Resolution #23-079**, A Resolution to enter into an Agreement with the Board of Morgan Township Trustees, Ashtabula County, at a cost of one thousand dollars (\$1,000.00), as is with no warranty, for the sale of a 1986 Ford Tiger Mower, with attachments.

Mr. Gauntner presented a motion to approve **Resolution #23-079**, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Mr. Wayman asked Mr. Gauntner if he was bought the 1986 Ford Tiger Mower back in 1986. Mr. Gauntner said yes, he bought the mower when he was Township Administrator and Mrs. Gerred-Ditchcreek was a Trustee.

Mr. Brown requested a motion to approve **Resolution #23-080**, A Resolution entering into an Agreement with Barrington Consulting Group, Inc. of Mentor, Ohio, at a cost not to exceed three hundred twenty-eight thousand, one hundred twenty dollars (\$328,120.00), to design a sanitary sewer trunk line to be located on U.S. Route 20 (North Ridge Road).

Mr. Anderson presented a motion to approve **Resolution #23-080**, seconded by Mr. Gauntner. Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Mr. Gauntner stated this is a huge day for the Township to be able to take this step to hire Barrington Consulting Group. This is a cumulation of several years of working with the Lake County Commissioners and Utilities Department to design and build a sanitary sewer trunk line on Route 20 for economic development. Mr. Gauntner said last year the Township hired a consulting firm to study the area on Route 20 (Burns Road to Haines Road). The firm reported that a sanitary sewer in that area would more than likely improve economic development in the township. Mr. Brown said the study also stated that if a sanitary sewer line was never built there, economic development would never come to that area. This study convinced the Board of Trustees that the Township needed to pursue this matter. The Township received 1.6 million dollars (\$1,600,000.00) in American Rescue Plan Act (ARPA) funds which the Township agreed to give to the Lake County Commissioners two years ago if they would help the Township build a sanitary sewer on Route 20 from Green Road to west of Haines Road. After two years of discussions, the Lake County Commissioners have finally agreed to put 1 million dollars (\$1,000,000.00) toward the sanitary sewer project from their ARPA funds. The Township and County will have 2.6 million dollars (\$2,600,000.00) to put towards this project. There may a slight assessment for property owners on Route 20, but most of them are on board with this project and see the need. The Township has agreed to hire the Consulting Engineer (Barrington Consulting Group) and pay for the engineering/sewer design so the property assessments will not include the Engineer's fees. This sanitary sewer trunk line will be a huge improvement on the Route 20 corridor to encourage new business and economic development in the township. Mr. Gauntner stated this project is a big move for this Board.

Mrs. Gerred-Ditchcreek stated during the eight (8) years she was a Trustee, she did go to the Lake County Commissioners and plead for help on Route 20. Mrs. Gerred-Ditchcreek said at the time, The Township had no funds to help with the project, and it never happened. Now that the Township has some funds to contribute, so we can move forward.

Mr. Gauntner said back in 2007-2008 when he was Lake County Administrator, he was involved with some of the big land owners on Route 20 (Bob Lyons with Sun Leaf Nursery, Yves Paquet, Tom Bukky, Doug Montgomery with the mini storage buildings) who petitioned to have a sanitary sewer trunk line built on Route 20 from Burns Road to McMackin Road. Lake County did the engineering to build the sanitary sewer line. Mr. Gauntner said eighty percent (80%) of the property owners bought into the project when they signed the petition. However, a recession hit in 2008 and everyone who wanted the sanitary sewer backed out of the project because of economic concerns. Lake County was left with the cost of the engineering fees and no sanitary sewer project. When ARPA funds first became available, the only thing the townships ARPA funds could be spent on was for water and sewer infrastructure. This is when the discussion to resurrect the 2008 sanitary sewer project idea first came up again. Mr. Brown mentioned that he sent out notices to all parcel owners on Route 20 between Burns Road and Haines Road that the project was

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moving forward. Ninety percent (90%) of the parcel owners are in favor of the project. Mr. Gauntner stated some residents commented that the ARPA funds should be spent on paving roads. It costs approximately four hundred thousand dollars (\$400,000.00) to pave one mile of road. The Township has fifty-three (53) miles of Township roads. Mr. Gauntner said the Township would not get very far paving roads with the ARPA funds.

Mr. Gauntner asked Mr. Brown if he heard anything regarding the Ford Road closure from the Lake County Commissioners. Mr. Brown stated he is comfortable in saying he met with the Lake County Administrator and the matter is being negotiated by the three (3) County Commissioners, the County Engineer, and the Budget Director. Mr. Brown said he is being told that they are close to having some sort of agreement to where they can get funds together to repair the bridges. It is not a done deal, but it is moving forward. Mr. Brown said the matter is much further along now then it was five (5) weeks ago. Mr. Gauntner said it is not likely the Ford Road Bridge will be done this year, but at least the process has been started. Three (3) Townships out of five (5) in Lake County have bridges that are currently closed and need repaired. The Williams Road bridge in Concord Township was closed yesterday because of slope failure. Mr. Brown stated between the Lake County Township Association and the local Township Trustees, and the residents being vocal, the message has been delivered to the County Commissioners that this matter cannot be ignored. Mr. Anderson said safety must be considered. Mr. Wayman said Mr. Brown's information sounds encouraging.

**OTHER:**

Mr. Wayman stated the Administration Offices will be closed Monday, June 19<sup>th</sup> in observance of the Juneteenth holiday.

**CITIZEN COMMENTS:**

None

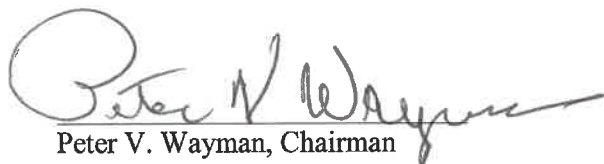
Mr. Gauntner stated the Fire Board is still in the process of hiring a new Fire Chief as Chief Tod Baker will be retiring. The Fire Board will interview two (2) applicants on July 5<sup>th</sup>, and hopefully have a new Fire Chief by the Fire District Board Meeting in July.

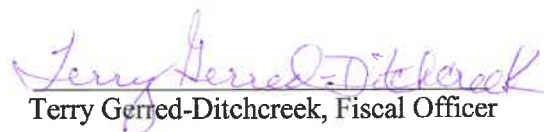
Mr. Wayman stated the next Trustees' Workshop Meeting will be Tuesday, July 11, 2023, at 6:30 P.M. followed by the Trustees' Regular Meeting at 7:00 P.M.

Mr. Wayman asked if there was any other business, and with no further business to discuss, requested a motion to adjourn.

Mr. Gauntner presented a motion to adjourn the Meeting, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Chairman Wayman adjourned the Trustees' Regular Meeting at 7:27 P.M.

  
Peter V. Wayman, Chairman

  
Terry Gerred-Ditchcreek, Fiscal Officer