

RECORD OF PROCEEDINGS

Minutes of MADISON TOWNSHIP BOARD OF TRUSTEES' REGULAR

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held May 23, 2023, at 7:00 P.M. _____ 20 _____

Chairman Wayman called the Trustees' Regular Meeting of May 23, 2023, to order at 7:00 P.M. and welcomed everyone to the meeting being held in the Trustees' Meeting Room at the Administration Building.

Mr. Wayman called for a roll call: Mr. Anderson, Mr. Gauntner, Mr. Wayman, Chief Hager, Mr. Brown, Mrs. Gerred-Ditchcreek, and Mr. Pasqualone were in attendance.

Mr. Wayman led the audience in the Pledge of Allegiance.

Mr. Wayman stated at this time we will have a "Moment of Silence" to reflect on things and to remember some of those who have passed from this life from Madison. Please remember Madison residents' Laura Rossi, Doris Mae Small, James McLaughlin, Marvin Moss, and Glema Schultz. Mr. Gauntner stated Doris Small was a registered nurse and long-time Madison resident who worked with local Doctor Gobel for many years and also the Mother of former Madison Township Administrator, Lee Bodnar.

Mr. Wayman requested a motion to approve the minutes from the May 9, 2023, Trustees' Regular Meeting and the May 9, 2023 Trustees' Workshop Meeting.

Mr. Gauntner presented a motion to approve the minutes from the May 9, 2023, Trustees' Regular Meeting, and the May 9, 2023, Trustees' Workshop Meeting, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Mr. Wayman requested a motion to approve the bill list in the amount of forty-six thousand, twenty-one dollars and forty-eight cents (\$46,021.48) (actual) for May 23, 2023.

Mr. Anderson presented a motion to approve the bill list in the amount of forty-six thousand, twenty-one dollars and forty-eight cents (\$46,021.48) (actual) for May 23, 2023, attached to and made part of these minutes, seconded by Mr. Gauntner. Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Mrs. Gerred-Ditchcreek stated she wanted to bring up two (2) items paid on the bill list. One bill paid was for Hallmark Excavating, Inc. in the amount of eight thousand, three hundred eighty-five dollars (\$8,385.00) for Pay App #3 for the Madison Shores Drainage Project, and the other bill was for Universal Oil, Inc. in the amount of four thousand, four hundred fifty-seven dollars and eighty-six cents (\$4,457.86). Mr. Gauntner asked Mr. Brown if the Hallmark Excavating, Inc. bill was the final payment. Mr. Brown said there will be one (1) more. Mr. Brown stated the Madison Shores Drainage Project is in the final punch press phase.

Mr. Wayman requested a motion to approve payroll in the amount of one hundred ten thousand, six hundred forty-four dollars and eighty-nine cents (\$110,644.89) (actual) for May 19, 2023, and payroll in the amount of one hundred eleven thousand, one hundred seventeen dollars and thirty-six cents (\$111,117.36) (estimate) for June 2, 2023.

Mr. Gauntner presented a motion to approve payroll in the amount of one hundred ten thousand, six hundred forty-four dollars and eighty-nine cents (\$110,644.89) (actual) for May 19, 2023, and payroll in the amount of one hundred eleven thousand, one hundred seventeen dollars and thirty-six cents (\$111,117.36) (estimate) for June 2, 2023, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

TRUSTEES:

RESOLUTIONS:

Mr. Wayman stated we have a special presentation for Ms. Erin Keener who earned the Gold Award from Girl Scouts of the USA. Mr. Wayman said he would read the Resolution and then have Ms. Keener come up front for the presentation.

Mr. Wayman proceeded to read **Resolution #23-070** *A Resolution in honor and recognition of Erin Keener upon earning the Gold Award from Girl Scouts of the USA,*

"WHEREAS, Erin Keener is the daughter of Doug & Kim Keener of Madison, Ohio; and

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WHEREAS, Erin Keener has been involved in Girl Scouts of the USA for twelve years; and

WHEREAS, Erin Keener graduated in May, 2023, at Madison High School; and

WHEREAS, Erin Keener worked on her numerous pollinating gardens with multiple leaders from the Madison School District and will be maintained by students; and

WHEREAS, Erin Keener completed her final project earning her the prestigious Gold Award by creating, planning, and planting four (4) gardens that were designed to sustain the lives of pollinators that play a vital role in producing seeds, fruits and future generations of plants; and

WHEREAS, Erin plans to continue her studies this fall at the University of Akron where she plans to major in accounting; and

WHEREAS, Erin will receive her award during a ceremony on June 24, 2023, in Akron, Ohio.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MADISON TOWNSHIP TRUSTEES, IN THE COUNTY OF LAKE, STATE OF OHIO, THAT:

SECTION 1. The Board of Madison Township Trustees on its own behalf and on behalf of all residents of Madison Township, hereby recognizes, honors, and congratulates Erin Keener upon earning the prestigious Gold Award from the Girl Scouts of the USA.

SECTION 2. This Resolution shall take effect and be in force at the earliest period allowed by law."

Mr. Anderson presented a motion to approve **Resolution #23-070**, seconded by Mr. Gauntner. Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Mr. Wayman presented the Resolution to Ms. Keener and stated he knew a little bit about pollination also. Mr. Wayman said he was very happy to present the Resolution to Ms. Keener who did a wonderful job over the years. Ms. Keener thanked the Board and received a big round of applause.

DEPARTMENT REPORTS

POLICE DEPARTMENT:

Chief Hager stated he advised the Board at the last meeting that he applied for a Vest Reimbursement Grant through the State of Ohio. Chief Hager said he received a notice last Friday that the department has received the grant. The department will be receiving five (5) vests for the price of one (1) vest and will be able to replace five old, aging vests with new vests. Mr. Gauntner asked what the cost is for one vest. Chief Hager said about twelve to thirteen hundred dollars (\$1,200.00 - \$1,300.00). Mr. Gauntner said that is a great deal for the five new vests.

LEGAL:

Mr. Pasqualone, Solicitor, stated he had nothing to report this evening unless the Board had any questions for him. The Board had no questions.

FISCAL OFFICER:

Mrs. Gerred-Ditchcreek, Fiscal Officer, stated she had two (2) things to report. Appropriations thus far this year are General Fund at 30.4%, Road & Bridge at 18.4%, and Police Department at 35.2%. Mrs. Gerred-Ditchcreek said overall the Township is at 27.5% through May 23, 2023. If the Township was spending at 100%, the overall total would be 41.7%, and the Township is well under that figure.

Mrs. Gerred-Ditchcreek requested a motion to set a date and time for the 2024 Tax Budget Public Hearing. Mrs. Gerred-Ditchcreek read the Public Hearing Notice that will be published in the newspaper on June 12, 2023, and also placed on the Township website. Mrs. Gerred-Ditchcreek read the notice. "Pursuant to ORC Section 5705.30, notice is hereby given that the Board of Madison Township Trustees will hold a Public Hearing for

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the Madison Township 2024 Tax Budget on Tuesday, June 13, 2023, at 6:15 P.M. located at 2065 Hubbard Road, Madison, Ohio, 44057.

Two (2) copies of the proposed 2023 Madison Township Tax Budget will be on file in the office of the Fiscal Officer of Madison Township Administration Office located at 2065 Hubbard Road, Madison, Ohio, 44057, and are available Monday through Friday 8:00 A.M. to 4:30 P.M. By the order of the Board of Trustees of Madison Township, Lake County, Ohio." Mrs. Gerred-Ditchcreek stated the 2024 Tax Budget is an imaginary budget figured by what was spent last year and where the Township is at now. Expenditures last year were at 87% so that is the figure she used for the 2024 budget. Mrs. Gerred-Ditchcreek said using 100% appropriations distorts the budget.

Mr. Gauntner presented a motion to set the 2024 Tax Budget Public Hearing for Tuesday, June 13, 2023, at 6:15 P.M., seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

ZONING:

Zoning Inspector, Mr. Ungers, stated he wanted to mention he has eight (8) properties on his list that are repeat zoning offenders, and he will have the certified costs for them at the next meeting. Mr. Ungers also expects more properties that will require abatement to be brought up at our next meeting.

Mr. Gauntner asked Mr. Ungers if he has a contact person for the fire-damaged Burger King on North Ridge Road (Route 20) in Madison. Mr. Gauntner said he noticed the grass is getting high in front of the building. The company in Texas that will be cleaning up the Burger King building was supposed to have someone come in this week and clear out the inside of the building. It would be nice if they could cut the grass as this is in the Township's business section. Mr. Ungers said he did not have a contact, but could probably get one. Mr. Pasqualone said Burger King's attorney in Texas could be called.

Mr. Wayman mentioned the vacant lot on North Ridge Road two doors east of DeRubertis Drive has high grass once again in which the Township has had to cut in the past. It is owned by the Osborne Group of Mentor. Mr. Brown stated the property is either in bankruptcy or nine or ten thousand dollars (\$9,000.00 - \$10,000.00) behind in taxes. Mr. Gauntner said he thought it was in bankruptcy also.

SERVICE DEPARTMENT/PUBLIC WORKS:

Road Supervisor, Paul Cook, was absent tonight.

ADMINISTRATOR:

Mr. Brown, Administrator, stated he had a few updates on some of the projects going on in the Township. Mr. Brown said he, project inspector and the Trustees met on May 12th for the punch list on the Chapel Pavilion Renovation Project at Stanton Park. The contractor was working there today doing the trim and clean-up work.

Mr. Brown said the road repaving project on Roe Boulevard, Hazel Avenue, Homestead Road, and Old Mill Road has been milled down, and the intermediate asphalt layer is done. The contractor is currently finishing the intermediate layer on roads for Perry Township. Mr. Brown said the top layer of asphalt will get done after the sanitary sewer manholes get raised. The project is moving along as scheduled. There was some concern that the intermediate layer on Hazel Avenue was not the right material because it did not look right to everyone. Three (3) core samples were taken and sent to an independent lab. The samples passed the inspection and were what was designed for that project.

The Atwater Road, Division Road, Bank Street, and Shore Acre Drive waterline/repaving Project was completed. The Township is waiting for the paperwork and invoice from Lake County Utilities to close out the project and pay the final invoice. The project will cost the Township about fifty-five thousand dollars (\$55,000.00). Mr. Brown said this was a two hundred thousand-dollar (\$200,000.00) repaving project but the Township received an Ohio Public Works Commission (OPWC) grant with Lake County Utilities for this project.

Regarding the Shore Drive Stormwater Project, grubbing was started this past week. The contractor will start moving dirt soon starting at Tuttle Park and working south through the

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park, east along Northway Road, then north on Sandgate, and east across Shore Drive to Clyde Road. That project is moving along.

Mr. Brown stated he met with Randy Rothlisberger, Lake County Sanitary Engineer, and Jason Boyd, Lake County Administrator, last week regarding the Route 20 Sanitary Sewer Project to determine the best course for getting the American Rescue Plan Act (ARPA) funds moved over to the county after the Township pays for the design by Barrington Consulting Group, Inc. Mr. Brown said he also met with Barrington Consulting Group, Inc. on May 18th and they seem to have a good grasp of the project. Mr. Brown stated he is waiting for Mr. Pasqualone to look over the agreement with Barrington Consulting Group, Inc. It is a time and material agreement not to exceed a certain amount. The amount is twelve percent (12%) of what we estimate the total project to cost. Mr. Brown said that is if they use every dollar for every hour that they bill the Township for. Mr. Brown said the project should come in less than the not to exceed amount. Mr. Brown said he compared Barrington's hourly rates with comparable positions with Civil & Environmental Consultants (CEC) hourly rates and Barrington's hourly rates are less than CEC's. Mr. Brown said he should have a Resolution for the next meeting on June 12th for Barrington Consulting Group, Inc.

Mr. Brown stated last Friday the Township sent out parcel notices for properties between Burns Road to just west of Haines Road that could potentially be part of the Route 20 Sanitary Sewer Project. The project is still moving forward, and property owners are to get back to him by June 5th if the property owner is onboard or offboard with the project, and if they have any questions. Mr. Brown said he has received some pretty good responses already from some of the bigger parcel owners. Mr. Gauntner said he and Mr. Brown met with Angelo Petitti of Petitti Garden Centers last September and felt Mr. Petitti would be willing to participate with this project. Mr. Gauntner said Mr. Petitti is a very nice man and owns a very large parcel of land along the proposed sanitary sewer route on Route 20 (North Ridge Rd.).

Mr. Brown said the Kiwanis Club has committed two thousand, four hundred dollars (\$2,400.00) towards installing pickleball courts at Veterans Park. Mr. Brown stated one company quoted the cost for two (2) courts would be fourteen thousand, five hundred dollars (\$14,500.00). Mr. Brown said the Township has twenty-five hundred (\$2,500.00) right now to use for the courts. Mr. Brown asked the Trustees if they would like him to have the company come out to look at the surface at Veteran Park where the courts would be installed and give the Township a written estimate. Mr. Wayman and Mr. Anderson said they wanted to keep looking into the matter. Mr. Gauntner said it would be a good idea to have the company who would install the courts to come look at the surface that will be used in case they think it may cost more than they quoted.

Mr. Brown stated he checked with Congressman Dave Joyce's office regarding the direct funding that he applied for to install erosion protection armor stone at Stanton Park. The 1.2-million-dollar Direct Grant is one of fifteen (15) projects submitted to the appropriate federal agency. Mr. Brown said the Township should know by the end of summer if the Township will get the grant. Mr. Pasqualone asked if this is the same funding Geneva Township recently received. Mr. Brown said he did not see anything in the newspaper about it. However, Geneva Township just entered into Lake County's SID. Mr. Gauntner stated to clarify for those in attendance SID stands for Special Improvement District. The Lake County SID was set up for property owners along Lake Erie to control lakefront erosion problems. Mr. Pasqualone said he is not sure how Geneva Township received a nine hundred thousand-dollar (\$900,000.00) grant. Mr. Brown stated maybe it was an Ohio Capital Grant. Mr. Brown said the Lake County SID runs from Euclid to the county line and then jumps to Geneva Township and ends at Geneva-On-The Lake. The SID does not have to be continuous anymore. Mr. Pasqualone said he will check with the Geneva Township Trustees as to the funds they received.

Mr. Brown requested a motion to approve **Resolution #23-071**, A Resolution to enter into an Agreement with Einheit Electric Construction Company, not to exceed the amount of nine thousand, nine hundred sixty-seven dollars (\$9,967.00), for the upgrade and retrofit of inefficient electrical components and equipment at the Bill Stanton Chapel Pavilion.

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Mr. Gauntner presented a motion to approve **Resolution #23-071**, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Mr. Brown stated this resolution is to run electricity to a couple of new outlets in the Stanton Park Chapel Pavilion, and to install some new lighting in the pavilion. Mr. Gauntner stated this is not coming out of the Township's General Fund but is being paid for with Northern Ohio Public Energy Council (NOPEC) funds.

Mr. Brown requested a motion to approve **Resolution #23-072**, A Resolution authorizing the Board of Madison Township Trustees to participate in an interlocal purchasing agreement with Region 8 Education Service Center of Pittsburg, Texas to provide purchasing functions and services.

Mr. Anderson presented a motion to approve **Resolution #23-072**, seconded by Mr. Gauntner. Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Mr. Brown stated this is a co-op agreement. Region 8 Education Service Center is a unit of State Government (Texas) with the authority to negotiate and provide inter-local cooperative purchasing agreements with other local governments to increase efficiency and effectiveness of local governments. Mr. Brown said there are over ten thousand (10,000) local government systems (school systems, villages, etc.) that belong to this organization. Mr. Gauntner stated the co-op concept was presented at the Ohio Township Association (OTA) winter conference to township officials back in January in Columbus at one of their sessions. Mr. Brown said it is well worth joining.

Mr. Brown requested a motion to approve **Resolution #23-073**, A Resolution entering into an Agreement with New Vision Commercial Roofing (out of Mayfield) and Duro-Last Roofing System (out of Michigan), in the amount of one hundred fifty-four thousand, six hundred fifty-seven dollars and seventy cents (\$154,657.70), for the replacement of a flat roof located at the Madison Township Administration Center.

Mr. Gauntner presented a motion to approve **Resolution #23-073**, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Mr. Brown stated CEC last year did a study and estimated the cost of a new roof for the Administration Building would run approximately four hundred thousand dollars (\$400,000.00). The school systems in Madison and Perry said the Township would be foolish to bid the project out to local contractors. By joining the co-op, which the Trustees just approved, the cost would be one hundred fifty-four thousand dollars (\$154,000.00). Both Madison and Perry School Systems have this roof on five or six (5 or 6) of their schools, and the Maintenance Directors are very pleased with the roofs. One roof is fifteen (15) years old. Mr. Wayman said that is quite a savings.

Mr. Wayman asked if Mr. Brown had heard anything from the Lake County Commissioners regarding the failed bridges on county roads in three of the Lake County townships. Mr. Brown said he has not heard anything. Mr. Brown said he would contact someone by the end of the week and see what happens at the next Commissioners' meeting. Mr. Gauntner said the Lake County Township Association is stepping up regarding this issue. Commissioner Regovich supposedly has a plan. Commissioner Hamercheck said there is 8 million in unexpected interest income revenue. The Lake County Engineer said he needs 6.2 or 6.3 million dollars for closed roads and bridges. Hopefully, the Commissioners will come up with a plan to fix this issue. Mr. Brown stated one commissioner is working on this issue diligently. How cooperative the other two commissioners will be is not known. Mr. Gauntner asked when the Ford Road bridge was closed. Mr. Brown stated it was around August or September of last year. Mr. Wayman said soon it will be a year already.

OTHER:

Mr. Gauntner stated the Fire Board Meeting was held May 17th and included a short meeting and then an hour-long Executive Session reviewing six to eight applications for the Fire Chief position. The Board will hold interviews on May 31st at 6:00 P.M. and on June

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7th at 6:00 P.M. Hopefully, then everyone will know who the new Madison Fire Chief will be by the next Fire Board Meeting on June 21st.

Mr. Wayman reminded everyone the Administrative Office will be closed Monday, May 29th in observance of Memorial Day.

Mr. Wayman stated he hopes everyone remembers what Memorial Day is really about. It is good to put some thoughts towards that every year.

CITIZEN COMMENTS:

None

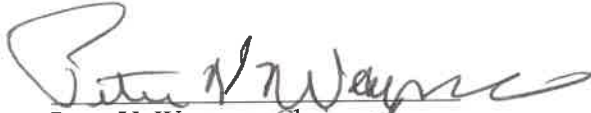
Mr. Wayman stated the next meeting will be held Tuesday, June 13, 2023, with the Workshop at 6:30 P.M. followed by the Trustees' Regular Meeting at 7:00 P.M.

Mr. Wayman asked if there was any other business, and with no further business to discuss, requested a motion to adjourn.

Mr. Anderson presented a motion to adjourn the Meeting, seconded by Mr. Gauntner.

Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Chairman Wayman adjourned the Trustees' Regular Meeting at 7:32 P.M.


Peter V. Wayman, Chairman


Terry Gerred-Ditchcreek, Fiscal Officer