

RECORD OF PROCEEDINGS

Minutes of MADISON TOWNSHIP BOARD OF TRUSTEES' REGULAR

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held January 24, 2023, at 7:00 P.M. _____ 20 _____

Chairman Wayman called the Trustees' Regular Meeting of January 24, 2023, to order at 7:00 P.M. and welcomed everyone to the meeting being held in the Trustees' Meeting Room at the Administration Building.

Mr. Wayman called for a roll call: Mr. Anderson, Mr. Gauntner, Mr. Wayman, Chief Byers, Mr. Brown, Mrs. Gerred-Ditchcreek, and Mr. Pasqualone were in attendance.

Mr. Wayman led the audience in the Pledge of Allegiance.

Mr. Wayman stated at this time we will have a "Moment of Silence" to reflect on things and to remember family, friends, and neighbors from Madison who are no longer with us. Please remember Madison residents' Lloyd Call and Carl Pasquarelli.

Mr. Wayman requested a motion to approve the minutes from the January 10, 2023, Trustees' Regular Meeting, the January 10, 2023, Trustees' Workshop Meeting, and the January 19, 2023, Trustees' Special Meeting.

Mr. Anderson presented a motion to approve the minutes from the January 10, 2023, Trustees' Regular Meeting, the January 10, 2023, Trustees' Workshop Meeting, and the January 19, 2023, Trustees' Special Meeting, seconded by Mr. Gauntner. Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Mr. Wayman requested a motion to approve the bill list in the amount of one hundred forty-one thousand, seven hundred twenty-eight dollars and thirty-three cents (\$141,728.33) (actual) for January 24, 2023.

Mr. Gauntner presented a motion to approve the bill list in the amount of one hundred forty-one thousand, seven hundred twenty-eight dollars and thirty-three cents (\$141,728.33) (actual) for January 24, 2023, attached to and made part of these minutes, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Mrs. Gerred-Ditchcreek stated two (2) large bills were paid, one for Ohio Township Association Risk Management Authority (OTARMA) in the amount of one hundred two thousand, three hundred ninety dollars (\$102,390.00) for the annual Property, Casualty, Automobile, & Liability Insurance premium and the other was for Civil & Environmental Consultants, Inc. in the amount of eight thousand, three hundred forty-four dollars and twenty-five cents (\$8,344.25) for Lakeview Avenue.

Mr. Wayman requested a motion to approve payroll in the amount of one hundred fifteen thousand, four hundred eighty-four dollars and fourteen cents (\$115,484.14) (actual) for January 27, 2023, and payroll in the amount of one hundred one thousand, nine hundred dollars (\$101,900.00) (estimate) for February 10, 2023.

Mr. Anderson presented a motion to approve payroll in the amount of one hundred fifteen thousand, four hundred eighty-four dollars and fourteen cents (\$115,484.14) (actual) for January 27, 2023, and payroll in the amount of one hundred one thousand, nine hundred dollars (\$101,900.00) (estimate) for February 10, 2023, seconded by Mr. Gauntner. Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Mr. Wayman stated the Township has a guest speaker tonight. Mr. Peter Richmond, Jr. from Richmond & Richmond Insurance is here to speak about the renewal of the Township's annual Property, Casualty, Automobile, and Liability Insurance coverage.

Mr. Richmond stated he is pretty much on his own since Mr. Gehring is retiring, but he still has his Dad's input on everything. However, both are in his office a lot and will continue to take good care of the Township. Mr. Richmond said last year's premium was ninety-three thousand, eighty dollars (\$93,080.00). This year's premium will be one hundred two thousand, three hundred ninety dollars (\$102,390.00). Mr. Richmond said there is no way

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to determine what the voucher amount will be this year which is the money left over that will be given back to the Township after all claims are settled. Last year the Township received four thousand, three hundred nineteen dollars (\$4,319.00). Mr. Richmond went over some of the changes made for 2023. Property coverage and content coverage was increased by ten percent (10%) because of inflation. Mr. Richmond said he considered ten percent (10%) a good number. Some of the changes included adding police vehicles and a new truck, as well as dropping old police vehicles. An option to increase the liability coverage is always a topic that must be considered each year. The Township currently has nine million dollars (\$9,000,000.00) in liability coverage. Increasing to ten million dollars (\$10,000,000.00) would be an additional nine hundred ninety-four dollars (\$994.00) in premium, eleven million dollars (\$11,000,000.00) would be an additional one thousand, nine hundred eighty-eight dollars (\$1,988.00) in premium, and twelve million dollars (\$12,000,000.00) would be two thousand, nine hundred eighty-two dollars (\$2,982.00) in premium. Mr. Gauntner stated the Township increased the liability insurance last year from eight million dollars (\$8,000,000.00) to nine million dollars (\$9,000,000.00). Mr. Gauntner asked Mr. Pasqualone what his feelings were about increasing the coverage. Mr. Pasqualone said the way people are now being so litigious, he advised increasing the coverage as one can never have too much insurance coverage, and nine hundred, ninety-four dollars (\$994.00) is not a large number to increase coverage. Mr. Anderson and Mr. Wayman agreed. Mr. Gauntner said he agreed with Mr. Pasqualone that people like to sue everyone today. A decision was made to increase the liability coverage to ten million dollars (\$10,000,000.00).

Mr. Gauntner presented a motion to increase liability insurance coverage with OTARMA from nine million dollars (\$9,000,000.00) up to ten million dollars (\$10,000,000.00) for 2023 – 2024 for an additional premium of nine hundred ninety-four dollars (\$994.00), seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Mr. Richmond asked if the Trustees had any questions after reviewing the insurance proposal previously handled out to them regarding the coverage. Mr. Richmond stated one nice feature was the breakdown of every dollar for the Police Department, cars, trucks, etc. Mr. Brown commented that the Township no longer has a Skateboard Park which is still listed in the insurance information. Mr. Richmond said he would look into that issue.

Mr. Gauntner said there was an appraisal done on Township properties two (2) years ago. One thing he noticed under the “Statement of Values” page was the Administration Building was valued at one million, five hundred forty-eight thousand, four hundred fifty dollars (\$1,548,450.00) and personal property was valued at two hundred seventy-five thousand dollars (275,000.00), for a total of one million, eight hundred twenty-three thousand, four hundred fifty dollars (\$1,823,450.00). Mr. Gauntner said he cannot believe the Township could replace the Administration Building in this day and age for that amount. Mr. Wayman agreed. Mr. Richmond said he can request an updated appraisal for the building and look into the matter.

Mr. Richmond stated OTARMA also gives out grant money in the amount of five hundred dollars (\$500.00) for a Township and five hundred dollars (\$500.00) for the Police Department. There is an application in the back of the insurance information packet. Chief Byers applied for the grant last year but did not get it. Chief Byers stated the Police Department is in the process of applying for the grant money again this year with OTARMA.

Mr. Brown stated the Township had a couple claims last year and the year before. Mr. Brown said he had no trouble getting things repaired. An insurance adjustor was always in touch promptly so there is no reason to change the way the Township handles insurance matters. Mr. Richmond said, Richmond & Richmond Insurance goes over everything to make sure the numbers are correct.

Mr. Pasqualone inquired about some of the high claim figures which seem excessive. Mr. Richmond said he would look into the matter and get a breakdown on the figures. The Trustees thanked Mr. Richmond for coming to explain the renewal information. Mr. Anderson said Mr. Richmond gave a good presentation. Mr. Richmond thanked the Trustees for their time. Mr. Anderson asked if the bill for the increase in liability coverage would be sent to the Township. Mr. Richmond said yes.

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CITIZEN COMMENTS:

None

DEPARTMENT REPORTS

POLICE DEPARTMENT:

Chief Byers stated he was not at the first meeting of January, 2023, so he would present the stats for December, 2022, at this meeting.

Chief Byers stated in the month of December, 2022, the Madison Township Police Department had 944 calls for service.

Calls for Service	944	Crashes	24
Citations	61	Arrests	46
911 Calls	22	Abandoned Vehicle	1
Administrative	10	Alarms	43
Animal Complaints	22	Warrant Arrests	3
Assault Reports	2	Assist Other	10
Assist other PD	23	Business Checks	17
Burglary in progress	1	Civil	11
Community Policing Activities	2	Disabled Vehicles	25
Disturbances	21	DOA	2
Domestic Violence	5	Family Dispute	1
Fraud	7	Harassment	9
Hazard	8	Follow-Up Investigations	19
Juvenile Complaints	4	Vehicle Lockouts	29
Missing Person	1	Neighbor Complaints	2
Noise Complaints	8	Overdoses	2
Open door or window	2	Property Reports	11
Repossession	2	Runaway	1
Sex Offense	1	Gunshots Complaint	1
Special Details	11	Suicide Threats	5
Suicide Attempt	1	Suspicious	73
Theft	20	Threat	2
TPO Violation	1	Traffic Stops	58
Transports	5	Trespassing Complaints	3
Traffic Complaints	26	Traffic Detail	1
Unwanted Subject	1	Vandalism	3
Stolen Vehicles	2	Welfare Checks	24

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Chief Byers stated the 2022 Year End Totals for the Madison Township Police Department were 12,323 calls for service.

Calls for Service	12,323	Crashes	217
Citations	574	Arrests	346

Mr. Wayman said 2022 was a busy year. Chief Byers said the numbers are right in line with previous years with minimal changes.

Chief Byers stated he received a notification from the Department of Public Safety regarding the 2022 Madison Township Police Department Check-Point Traffic rate. The Department was allowed to use twenty-five thousand, one hundred five dollars (\$25,105.00) of this grant. The department used twenty-three thousand, four hundred twenty-three dollars (\$23,423.00). This grant paid for overtime for out officers and fuel to allow for additional traffic safety enforcement.

Chief Byers then read the following prepared statement:

"I have been a Madison Township Policeman for over half of my life. 29 years ago, in February of 1994, Chief Svagerko hired me as a 23-year-old rookie.

After 29 years of service and soon to be 8 years as Chief, I cannot stress how important this agency and this community are to me.

When I became Chief in 2015, I drew a figurative line in the sand, and told myself I would not stay past that time. After 8-10 years, I believe a leader starts running out of new ideas and possibly starts inhibiting the progress of their agency.

I recently realized that I was getting close to that line in the sand. I believe it is best to pass the baton while things are going well. We have a dedicated and skilled staff at Madison Township Police Department that I am very proud to serve with. I don't believe I could ask for more from the Board of Trustees, Fiscal Office, Solicitor, or Administrator I work with. And, most importantly, the support of this community is amazing.

With all those things in mind, I have decided to retire from the Madison Township Police Department in mid-March. I may be leaving a little early, but I would rather do that than stay a little too long.

I have a lot of people to thank, but I will save that for a more appropriate time. In the meantime, I will do everything within my power to assist with a seamless transition to the next Chief of Police. Thank you."

Mr. Wayman thanked Chief Byers and said the Trustees appreciate his service and wish him the best of luck in the future. Mr. Gauntner wished Chief Byers well and said the Township has big shoes to fill. Mr. Anderson said it has been great working with Chief Byers all these years and thanked him for the great job he has done for the department and the community. Mr. Anderson said he was happy Chief Byers was bettering himself and wished him well in the future.

LEGAL:

Mr. Pasqualone, Solicitor, stated he had nothing for this meeting.

FISCAL OFFICER:

Mrs. Gerred-Ditchcreek, Fiscal Officer, stated she did not have anything for this meeting. However, if anyone has any changes or additions to the 2023 Budget, please let her know. Mrs. Gerred-Ditchcreek said she would like to present the budget at the last meeting in February.

ZONING:

Assistant Zoning Inspector, Mr. Bernard, stated he had nothing for this meeting.

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SERVICE DEPARTMENT/PUBLIC WORKS:

Road Supervisor, Paul Cook, also stated he had nothing for the meeting.

ADMINISTRATOR:

Mr. Brown stated regarding the Ohio Department of Transportation (ODOT) Grant for the "Route 30" Bike signs, there would be three (3) sign posts and six signs on Bates Road, River Road, and Route 307. Mr. Brown said he is not asking for any decisions tonight because he is waiting for a reply from the Lake County Engineers Office as to whether or not they are putting up signs anywhere else in the county. There would be no sense if signs are not going up anywhere else in Lake County, and especially on the County Engineers portion of River Road in Madison Township. Mr. Brown said Lake MetroParks is not involved in this at all. An answer from the Lake County Engineers Office should be available by the end of this week.

Mr. Brown said there has been some talk of a bridge replacement on Route 84 over Arcola Creek. This is not scheduled to be started until January of 2025, and completed by September of 2025. This would be the bridge at the curve on Route 84 that is east of Bates Road.

Mr. Brown informed the Trustees that he received a notice from the Lake County Planning & Development Department that the Township will be receiving funds left over from the 2022 Community Development Block Grant (CDBG) program in the amount of two hundred twenty-eight thousand, two hundred dollars (\$228,200.00) for the resurfacing of Roe Boulevard from Lake Road to Bennett Road. Mr. Brown said a Resolution will be presented tonight to approve this. Mr. Brown provided the Trustees with an engineer's asphalt estimate for Roe Boulevard, Lakeview Avenue, and Hazel Avenue. Mr. Brown said the entire length of Lakeview Boulevard is in bad shape, and one-half of Hazel Avenue is bad. The three roads would cost approximately six hundred fifty thousand dollars (\$650,000.00) to repair. Five hundred thousand dollars (\$500,000.00) was budgeted for road repairs this year. Mr. Brown said he does not want to spend the entire five hundred thousand dollars (\$500,000.00) for roads now. A decision will have to be made as to which roads should be included in the project. Mr. Brown stated Roe Boulevard will definitely be done and will cost the Township approximately sixty thousand dollars (\$60,000.00) as the Townships required portion of the CDBG grant.

Mr. Brown, Administrator, requested a motion to approve **Resolution #23-025**, A Resolution to renew the Annual Property, Casualty, Automobile & Liability Insurance Coverage with the Ohio Township Association Risk Management Authority (OTARMA) effective February 1, 2023, through January 31, 2024.

Mr. Gauntner presented a motion to approve **Resolution #23-025**, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Mr. Brown requested a motion to approve **Resolution #23-026**, A Resolution entering into an Agreement with Civil & Environmental Consultants, Inc. of Mayfield Heights, Ohio, at a cost of twenty-four thousand, eight hundred dollars (\$24,800.00) to provide design, bidding, and construction management for a replacement roof located at the Madison Township Administration Building.

Mr. Anderson presented a motion to approve **Resolution #23-026**, seconded by Mr. Gauntner. Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Mr. Brown stated the cost to replace the roof is between two hundred fifty thousand dollars (\$250,000.00) and two hundred eighty thousand dollars (\$280,000.00). The engineering cost is less than ten percent (10%). It is usually between twelve percent (12%) to fifteen percent (15%). Mr. Brown said he is content with this price. Mr. Gauntner stated he looked over the proposal, and he is comfortable with it.

Mr. Brown requested a motion to approve **Resolution #23-027**, A Resolution entering into an Agreement with Civil & Environmental Consultants, Inc. of Mayfield Heights, Ohio, at a cost of eight thousand, five hundred dollars (\$8,500.00) to provide designs, bidding, and construction management for Madison Township's 2023 Road Program.

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Mr. Gauntner presented a motion to approve **Resolution #23-027**, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Mr. Brown requested a motion to approve **Resolution #23-028**, A Resolution authorizing Mr. Timothy Brown, Madison Township Administrator, to apply for FY-22 Community Development Block Grant (CDBG) funding for the resurfacing of Roe Boulevard.

Mr. Anderson presented a motion to approve **Resolution #23-028**, seconded by Mr. Gauntner. Roll Call: Mr. Anderson: Yes Mr. Gauntner: Yes Mr. Wayman: Yes

Mr. Brown stated he put the application for the CDBG Grant in last week as the funds were available but might not have been available had he waited. Mr. Gauntner said Mr. Brown did mention it at the Trustees January 10th meeting. This grant is money left over from fiscal year 2022.

Mr. Wayman asked Mr. Brown if he knew when the Route 20 Road Widening Project was going to be started. Mr. Brown said Lake County was going to start in Perry and work eastward. The project probably would not be until 2024. Mr. Pasqualone stated there were a lot of law suits filed by the Attorney General regarding compensation for property owners. Mr. Brown said ODOT did have to purchase quite a bit of property along Route 20 because of the widening of the road. Mr. Wayman stated Route 20 sure needs some help in the catch basins along that road.

TRUSTEES:

Mr. Wayman stated the Fire Board met on January 18th and had some changes. Mr. Gauntner is the new chairman for 2023. Mr. Gauntner stated he is looking forward to this year. Chief Baker has the Fire District in good shape except for manpower. Hopefully, there will be no unexpected expenses. There will be a new rescue squad truck coming this year, and a new pumper truck. Mr. Anderson stated the squad truck is due in the spring, and the pumper truck is due in late fall. Mr. Gauntner said last year (2022) the number of calls for service were up fifteen percent (15%) over the previous year which were at an all-time high in 2021. Mr. Wayman stated the number of calls for service keeps climbing every year.

CITIZEN COMMENTS:

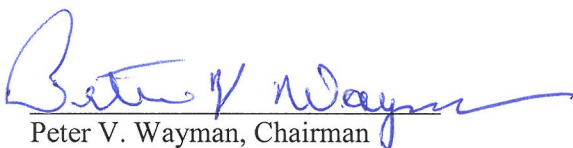
None

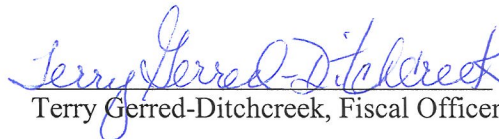
Mr. Wayman stated the next Trustees' Regular Meeting will be held Tuesday, February 14, 2023, at 7:00 P.M. with the Workshop Meeting preceding at 6:30 P.M.

Mr. Wayman asked if there was any other business, and with no further business to discuss, requested a motion to adjourn.

Mr. Gauntner presented a motion to adjourn the Meeting, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Chairman Wayman adjourned the Trustees' Regular Meeting at 7:43 P.M.


Peter V. Wayman, Chairman


Terry Gerred-Ditchcreek, Fiscal Officer