

# RECORD OF PROCEEDINGS

## MADISON TOWNSHIP BOARD OF TRUSTEES' WORKSHOP

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

July 11, 2023, at 6:30 P.M.

Held \_\_\_\_\_

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Chairman Wayman called the July 11, 2023, Trustees' Workshop Meeting to order at 6:30 P.M. and welcomed everyone to the meeting being held in the Trustees' Meeting Room at the Madison Township Administration Building.

Mr. Wayman called for a roll call: Mr. Anderson, Mr. Gauntner, Mr. Wayman, Mrs. Gerred-Ditchcreek, Chief Hager, Mr. Brown, and Mr. Pasqualone were in attendance.

### TRUSTEES:

Mr. Wayman stated the first item on the Agenda is Trustees. Mr. Gauntner and Mr. Anderson stated they had nothing to discuss at this time. Mr. Wayman stated he stopped by the newly renovated chapel pavilion at Stanton Park, and it looks really good. Mr. Wayman advised Mr. Brown he was really pleased with the results. Mr. Anderson who also visited the pavilion said the contractor did a good job. Mr. Gauntner commented on the photo Dan Nichols took of the pavilion at night which came out really nice. Mr. Wayman said the pavilion is something the community can really enjoy.

### ADMINISTRATOR:

Administrator, Tim Brown, stated the chapel pavilion project is done. The final payment to Einheit Electric Construction Company will be approved tonight at the Regular Meeting. The fire pit has been installed and moved back to meet the fire code specifications. Mr. Brown said a concrete special-needs access ramp has been installed on the south side of the pavilion. The Township will work on the landscaping around the pavilion through the summer and into the fall. Mr. Brown asked if there was anything else the Trustees would like him to have done. Mrs. Gerred-Ditchcreek stated the pavilion looks gorgeous. It is truly amazing how different it looks. Mr. Brown said CT Consultants did the design work, but the chapel building was so nice to start with so the old windows and walls were just removed. Mr. Gauntner stated it was well worth the cost. Mr. Brown stated the cost to renovate the chapel was funded by American Rescue Plan Act (ARPA) funding and Northern Ohio Public Energy Council (NOPEC) funding. Mr. Wayman said the dog shows who rent Stanton Park every summer will enjoy the pavilion. Mr. Pasqualone asked if the rental rate will be increased. Mr. Brown said rates will be discussed for next year.

Mr. Brown informed the Trustees that the repaving work on Roe Boulevard, Hazel Avenue, Homestead Road, and Old Mill Road have been completed. The contract completion date is September 15<sup>th</sup> so Chagrin Valley Paving is well under that completion date requirement. Mr. Brown said Roe Boulevard was under budget, but Hazel Avenue was slightly above budget because the subbase repair was more than what the engineer had estimated. Mr. Brown said he was happy with the stress-free project which was done very well. All the road projects are completed other than final payouts.

Mr. Brown said the Shore Drive Stormwater Project ran into a little trouble at Tuttle Park with the water table getting in the way. A decision was made to back off and pull the equipment for about a week and try to get the water table down with pumps to make it a little easier to work. Mr. Brown said they are about ten (10) to twenty (20) feet from getting onto Northway Road and moving to the east.

Mr. Brown stated he received a quote in the amount of twenty-eight thousand, seven hundred ninety-four dollars (\$28,794.00) to install pickleball courts at Veterans Park from a company in Mansfield that both Perry and Madison Schools use for their sports surfacing projects. However, the company would not be able to install the pickleball courts for us this year. The cost would be a budget item for next year. Mr. Brown stated, since the company was already here, he also asked for a quote to resurface the basketball court at Madison Township Park. The court has not been resurfaced since it was installed around 1996 or 1997. The quote was around twenty-one thousand dollars (\$21,000.00). Mr. Brown said the Environmental Protection Agency (EPA) is very particular to the type of paint that must be used in parks now. Mr. Pasqualone, Mr. Anderson, and Mrs. Gerred-Ditchcreek stated there is always someone there using the basketball court at the park. Mr. Brown said the court at Tuttle Park is a lot smaller and should also be considered if the Trustees want to move in that direction. This project is also something to think about for next spring.

Mr. Brown said the new roof on the Administration Building should be completed by the end of the week. Mr. Brown passed out some photos he took after climbing up on the roof to show the Trustees how much had been completed. After removing the old roof last week, the Township had a heavy rainfall. Only one small leak was discovered. Mr. Gauntner asked about the natural gas line on the roof. Mr. Brown said workers had to disconnect it and move it over a little bit,

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but everything is hooked up and generators are working. Mr. Brown said the workers are always working and seem to know what they are doing.

Mr. Brown stated there will be a resolution tonight accepting the informal bid from Kingpin Construction LLC at a total cost of sixteen thousand, eight hundred dollars (\$16,800.00) for the 2023 Stanton Park Siding Project. This project involves replacing the siding of the Banquet Hall and soffits of the Chapel Pavilion in Stanton Park. Mr. Brown said Kingpin Construction is a local contractor here in North Madison and the only bid the Township received after checking with several other contractors. Mr. Brown said he has heard good things about Kingpin Construction, and would like to use a local contractor when possible. Unless the Board has any concerns, Mr. Brown said he would like to give Kingpin Construction a chance. The materials for the project will be purchased directly from Carter Lumber, and will be funded through ARPA. Mr. Wayman said he has not used Kingpin Construction, but as long as we have some good recommendations, it should be okay. It is hard to find a contractor for a job sometimes. Mr. Anderson said he has heard good feedback about Kingpin Construction.

Mr. Brown said he received an e-mail from a lady on Park Avenue who stated the Madison Township Park was immaculate over the holiday weekend. She said she was talking to someone visiting from New Jersey who complimented the Township on the condition of the park and beach. This person said the parks and beaches in New Jersey are not nearly as clean as Township Park. Mr. Brown said it was nice to receive a compliment from someone who lives so far away. Mr. Anderson stated he would like to thank the Road Department for taking such good care of our parks.

Mr. Brown reminded the Board the Grand River Kennel Club will be holding their annual dog show this week at Stanton Park. The show runs through Sunday.

### **POLICE DEPARTMENT:**

Chief Hager stated he will be presenting a Resolution at the Regular Meeting tonight to hire Christopher Pattie as a part-time police officer for Madison Township. Chief Hager said Chris is a retired Mentor Police Officer and a tactical range officer. Chief Hager stated he is not hiring him for patrol duties but because Chris is a national instructor for some tactics that the department is interested in which will provide discounts for training. Chris has a good record, and the department can utilize his services for future in-house training. Mr. Anderson agreed Chris is a good officer.

### **LEGAL:**

Solicitor, Mr. Pasqualone, stated there was a phone conference with the 11<sup>th</sup> District Court of Appeals Magistrate regarding the C4 case currently in the Court of Appeals. The Magistrate set up time guidelines. The other side asked for an extension in order to file a brief. Mr. Pasqualone said he will have twenty (20) days to file a response to their brief. As of today, the Township filed a motion to dismiss C4 's appeal because it is not a type of conjunctive relief that was granted. It is not an appealable order. So that is a decision the Court of Appeals will have to make. They could throw it out of the Court of Appeals and send it right back to the Common Pleas court. Mr. Pasqualone said he would keep the Board posted on this matter.

Mr. Gauntner asked Mr. Pasqualone if he had a chance to talk to the attorney who represents the Burger King property owner regarding the Burger King fire damage, and the required insurance funds to guarantee clean-up of the building and property. Mr. Pasqualone said he called and has a letter going out to them. Mr. Pasqualone stated he would stay on top of the matter.

### **SERVICE DEPARTMENT:**

Service Department Supervisor, Mr. Cook, stated he had nothing for this meeting.

### **FISCAL OFFICER:**

Mrs. Gerred-Ditchcreek, Fiscal Officer, stated the State Auditor will be here starting Monday, July 17<sup>th</sup>, to audit the books for 2021 and 2022. This could take three to four (3-4) weeks depending on how things go.

### **ZONING:**

Zoning Inspector, Mr. Ungers, stated he had nothing for this meeting. Mr. Gauntner asked if the Zoning Commission plans to move forward with a text amendment regarding the recent change in Ohio law for filing a zoning referendum petition. Mr. Ungers said the Zoning Commission met last night, July 10<sup>th</sup>, and worked on a number of text amendments regarding the swimming pool section, R-2 section, and a solar panel text amendment. The referendum petition change

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from eight percent (8%) to fifteen percent (15%) was brought up to the Zoning Commission. Mr. Ungers said hopefully, next month a public hearing date will be set up if the Board agrees with that. Mr. Gauntner stated the Ohio Township Association (OTA) wanted the required signatures for a zoning referendum petition to be changed from eight (8%) percent to twenty-five percent (25%) of the registered voters in the township who voted in the last Governors election. The OTA ended up settling on fifteen percent (15%). Mr. Gauntner explained this is for a zoning referendum vote when there is a zoning change under Ohio law. Currently, eight percent (8%) of registered voters who voted in the last Governor's election must sign a petition to get a zoning referendum on the ballot. An example of this was when the Township rezoned the property for Walmart, and it went up for a referendum vote. Mr. Gauntner said this change must be made in our Zoning book to reflect the recent change in Ohio law. -Governor DeWine signed the amended new law on June 30<sup>th</sup> so the new law will be effective July 30<sup>th</sup>.

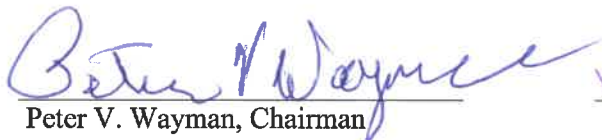
Mr. Brown said Mr. Ungers recently had a tough clean-up project on Hubbard Road, and he did a good job.

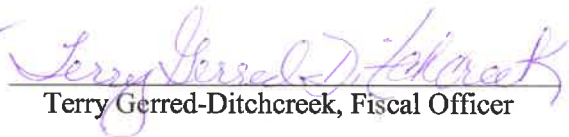
Mr. Gauntner thanked Mr. Brown and Mr. Cook for all the projects the Township has nearly finished so far this year. Some examples include the Stanton Park Chapel/Pavilion, the many repaved roads, the new Administration Building roof, the entire Lakeview Avenue Stormwater Project, and Shore Drive Stormwater Project that is currently under way. Mr. Gauntner said it is impressive that the Township accomplished all that so far this year. Mr. Brown mentioned the regular stormwater ditch cleaning program can be added to the list of accomplishments. Mr. Brown stated the Township has a good crew now which is why things are getting done. Without the crew, nothing would get done. Mr. Anderson said that is good team effort. Mrs. Gerred-Ditchcreek stated it is also preplanning on the budget and wanting to get things accomplished that needed to be done. Mr. Gauntner thanked Mr. Brown for accomplishing a lot in six months. Mr. Wayman asked Mr. Cook to also pass a thank you on to the Service Department crew for their good work.

Mr. Wayman asked if anyone had any further business to discuss at this time, and with no further business to discuss, Mr. Wayman requested a motion to adjourn the meeting.

Mr. Gauntner presented a motion to adjourn the Meeting, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Chairman Wayman adjourned the Trustees' Workshop Meeting at 6:54 P.M.

  
Peter V. Wayman, Chairman

  
Terry Gerred-Ditchcreek, Fiscal Officer

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