

# RECORD OF PROCEEDINGS

Minutes of

MADISON TOWNSHIP BOARD OF TRUSTEES' WORKSHOP

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

January 10, 2023, at 6:30 P.M.

Held \_\_\_\_\_

\_\_\_\_\_ 20 \_\_\_\_\_

Chairman Wayman called the January 10, 2023, Trustees' Workshop Meeting to order at 6:30 P.M. and welcomed everyone to the meeting being held in the Trustees' Meeting Room at the Madison Township Administration Building.

Mr. Wayman called for a roll call: Mr. Anderson, Mr. Gauntner, Mr. Wayman, Mrs. Gerred-Ditchcreek, Lieutenant Kirk, Mr. Brown, and Mr. Pasqualone were in attendance.

### **TRUSTEES:**

Mr. Wayman asked if either Mr. Anderson or Mr. Gauntner had anything to discuss at this time. Both stated they did not. Mr. Wayman then turned the Workshop Meeting over to Mr. Brown.

### **ADMINISTRATOR:**

Administrator, Tim Brown, stated he is asking that the bids for the Shore Drive Storm Water Project be rejected and the Township submit for new bids. There was one (1) low bid noteworthy wise. All the other bids were above ten percent (10%) of the Engineer's estimate which could not be accepted per Ohio law. Mr. Brown said he is asking for a Resolution rejecting all bids and rebidding with a new revised Engineer's estimate that falls more in line with the bids that were received. Mr. Gauntner said he understands there were some concerns regarding the low bid. Mr. Brown said the project received one low bid on November 19<sup>th</sup> less than the engineers estimate, but no action was taken by the bidder to secure the bid until the first week in January. There were also some additional issues with this bidder that the engineer had some serious concerns about.

Mr. Brown explained that the Township received a notice from the Ohio Department of Transportation (ODOT) that they are installing US Bike Signs throughout the State of Ohio. The Township portion of US Bike Route 30 is along River Road and Bates Road. ODOT will be installing six (6) signs, and the Township is responsible for maintaining the signs and replacing them or moving them, if need be. Mr. Brown asked if the Trustees wanted to pursue the US 30 Bike Route or not. Mr. Wayman stated he has no problem with it. Mr. Gauntner stated designating a bike route is a nice idea, but he has a problem with ODOT dumping on the Township by leaving the Township responsible for all the signage replacement and repair in the future. ODOT did that to the Township in regard to Route 20 sidewalks and the Opticom's on the traffic lights in the past. Mr. Gauntner said he will however pick his battles with ODOT. Mr. Anderson stated he would like to do some research on the matter before deciding because the Township does have a lot of cyclists. He does not think he will have a problem with it. Mr. Brown said he would send the Trustees a hard copy of the agreement to read over and think about. Mr. Wayman said he would like to research the matter further.

Mr. Brown said he talked to Dave Radachy, Director of the Lake County Planning & Development Department who has some funds left over from a Community Development Block Grant (CDBG) for infrastructure projects. Mr. Brown said the Township could resurface Roe Boulevard because it is located in a low to moderate income census track east of Hubbard Road and north of Madison Avenue. Mr. Brown stated he is asking for a motion to be allowed to apply for the CDBG grant. The cost to repave Roe Boulevard is estimated to be between two hundred thirty thousand dollars (\$230,000.00) and two hundred fifty thousand dollars (\$250,000.00). Mr. Brown stated the Township was going to repave Roe Boulevard last year but did not secure the ODOT Grant needed to do the project. Mr. Gauntner stated not all Township roads are in a low to mod census track. The average income in that particular area is low to moderate so that fits the CDBG census track requirement. Mr. Brown said if the Township can secure a grant from the County, it will help a great deal even if the Township has to match some of the funds.

Mr. Brown stated the Administration Building Roof Project will cost about two hundred fifty thousand dollars (\$250,000.00). The Township has some American Rescue Plan Act (ARPA) funds available. Mr. Brown said he should be receiving a proposal from Civil & Environmental Engineering, Inc. to bid the project and manage the construction by January 17<sup>th</sup>. Mr. Brown stated he will have a Resolution to put the project out for bid by the next meeting on January 24<sup>th</sup>. The replacement of the roof will begin in July or August. Mr. Gauntner stated it is a good time of year to bid out a roof project. Once spring arrives, contractors are already scheduled for other roof jobs.

Mr. Brown advised the Board the Pre-Con Meeting for the Stanton Park Chapel Renovation is tomorrow, January 11<sup>th</sup> at 9:00 a.m. CT Consultants and the demolition firm the Township hired for the project will meet here at the Administration Building at 9:00 a.m. Mr. Brown said the Trustees are welcome to attend the pre-con if they want to come in.

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**POLICE DEPARTMENT:**

Lieutenant Kirk stated she had nothing for the Workshop.

**LEGAL:**

Solicitor, Mr. Pasqualone, stated he was contacted by a company wanting to buy out the lease for the Township's cell tower. Mr. Pasqualone said it is similar to the requests in the past that the Township has received. This one offered a lump sum payment. Mr. Pasqualone said he did inform the company that the Trustees in the past have not been in favor of selling. Mr. Pasqualone passed out the proposal for the Board to look over and consider.

**SERVICE DEPARTMENT:**

Service Department Supervisor, Mr. Cook, stated regarding the Lakeview Avenue Storm Water Project, that the Service Department removed the existing stormline and installed a new stormline from Hall Avenue to Lake Erie. During the Lake Road West Project last year, a cross over pipe was installed under Lake Road West. Last year's project was completed to relieve storm water at the Swetland Road outfall and give the Township an outfall to help with drainage west of Lakeview Avenue. Mr. Cook said per plans the Township is responsible for the removal of five (5) trees which is scheduled to be removed sometime this month.

Mr. Cook said the timeline for the Lakeview Avenue Storm Water Project is to go out for bid on January 11<sup>th</sup>, with the bid opening on February 1<sup>st</sup> at 11:00 a.m. at the Township Administration Building. The project substantial completion is scheduled for June 16<sup>th</sup>, and project completion including punch list items by July 14<sup>th</sup>.

**FISCAL OFFICER:**

Mrs. Gerred-Ditchcreek, Fiscal Officer, stated she wanted to let the Board know she was informed by the Lake County Auditor's Office that the estimated resources figure for 2023 was reduced by fourteen thousand dollars (\$14,000.00) in Local Government Funding. It may not seem like a lot of money, but it makes a big difference to the Township budget. Mrs. Gerred-Ditchcreek said she would make copies of what other communities are getting from the County Local Government Fund and give them to the Trustees.

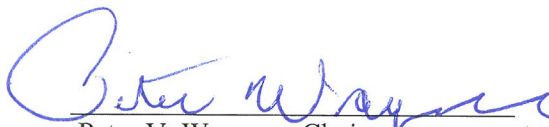
**ZONING:**

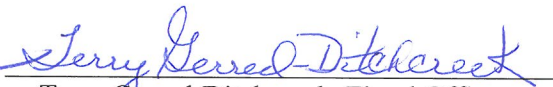
Assistant Zoning Inspector, Mr. Bernard, stated he had nothing for the Workshop.

Mr. Wayman asked if anyone had any further business to discuss at this time, and with no further business to discuss, Mr. Wayman requested a motion to adjourn the meeting.

Mr. Gauntner presented a motion to adjourn the Meeting, seconded by Mr. Anderson. Roll Call: Mr. Gauntner: Yes Mr. Anderson: Yes Mr. Wayman: Yes

Chairman Wayman adjourned the Trustees Workshop Meeting at 6:47 P.M.

  
Peter V. Wayman, Chairman

  
Terry Gerred-Ditchcreek, Fiscal Officer