

PROFESSIONAL DESIGN PUBLIC ANNOUNCEMENT

The Board of Madison Township Trustees intend to contract for architectural services with a qualified architectural firm to prepare plans, and bid specifications for the demolition, redesign, and construction of public restrooms at the Reception Hall at Madison Township's Bill Stanton Park, 5585 Chapel Road, Madison, Ohio.

Statement of Qualifications should include information regarding the firm's: History, Education and Experience of key technical personal, the firm's experience with design, construction administration, construction observation, availability of staff, and any previous work performed for the Board of Madison Township Trustees or other governmental entities in the tri-county (Lake, Ashtabula, Geauga) area.

Statement of Qualifications (three copies) should be submitted to the attention of Tim Brown, Township Administrator; Madison Township Hall, 2065 Hubbard Road, Madison, Ohio 44057 by **4:00 PM on December 28, 2018.**

As required by Ohio Revised Code 153, responding firms will be evaluated and ranked in order of their qualifications. Following evaluation, the Board of Madison Township Trustees will enter into contact negotiations with the firm ranked as most qualified.

The preliminary project description is as follows:

BILL STANTON PARK PUBLIC RESTROOMS CONSTRUCTION

The Board of Madison Township Trustees was awarded Community Development Block Grant (CDBG) funding from the Board of Lake County Commissioners to redesign, and construct public restrooms located at Bill Stanton Park, 5585 Chapel Road, Madison, Ohio 44057.

The architectural firm chosen for the project will be required to design ADA compliant public restrooms, prepare bid documents, complete a bid review/recommendation, and provide construction oversight and administration. The design will be in accordance with minimum standards for a public building as required under ADA. Additionally, a written certification from the chosen architectural firm will be required to certify the project complies with federal ADA requirements.

The Board of Madison Township Trustees will fund the project through the Lake County CDBG Program, in conformance with federal CDBG funding requirements. Estimated cost of construction is \$296,860. The maximum architectural fee shall be "Fair and Reasonable" per CDBG requirements.

Anticipated Date for Contract Award to Architect: **January 22, 2019**

Anticipated Date for Final Project Design and Bidding: **March 18, 2019**

Anticipated Date for Construction Startup/Completion: **May 13, 2019/August 16, 2019**

For further information, or to obtain a copy of the Professional Design Public Announcement, you may contact Tim Brown, Township Administrator: tbrown@madisontownship.net, 440-428-7551.

The complete Professional Design Announcement outlining the entire scope of services via the internet at www.madisontownship.net located within the "Administrator" tab.

By order of the Board of Madison Township Trustees:

Peter V. Wayman: Chairman, Kenneth R. Gauntner Jr., Max Anderson Jr.

Publish: News Herald

December 5, 2018 & Madison Township Website

REQUEST FOR QUALIFICATIONS
BILL STANTON PARK PUBLIC RESTROOMS CONSTRUCTION

Issued Date: December 5, 2018

RFQ Response Due Date and Time: December 28, 2018; 4:00 PM

Requested by: Madison Township (Stanton RFQ)
2065 Hubbard Rd.
Madison, Ohio 44057

Point of Contact: Tim Brown (Township Administrator)
tbrown@madisontownship.net
440-428-7551

Web Page: <https://www.madisontownship.net>

Instructions to Firms

Send Sealed RFQ to: Madison Township (Stanton RFQ)
2065 Hubbard Rd.
Madison, Ohio 44057

Firm's Name: _____
Firm's Address: _____
Phone Number: _____ FAX Number: _____
E-Mail: _____
Web Page: _____

Print Name/Title and sign in ink. By submitting a response to the RFQ, offer or acknowledges the firm understands and will comply with the RFQ specifications, requirement, and requests.

(Name/Title)

(Signature)

REQUEST FOR QUALIFICATIONS (RFQ) FOR ARCHITECTURAL SERVICES

The Madison Township Board of Trustees are requesting RFQs from firms interested in providing architectural services for Madison Township, pursuant to requirements of ORC Section Ohio Revised Code 153.

Services being sought include: renovation, new design, construction plans, bid specifications, and construction management of the BILL STANTON PARK PUBLIC RESTROOMS CONSTRUCTION.

The Project includes expansion, redesign, and remodel of the restrooms located in the Reception Hall located in Bill Stanton Park (Stanton Park). Stanton Park is located at 5585 Chapel Road, Madison, Ohio 44057.

Renovations will be comprised of general construction and restroom upgrades, which include improvements to be ADA compliant. Construction will ideally begin May 13, 2019.

RFQ SUBMITTAL TERMS: The single point of contact (POC) is: Tim Brown, Township Administrator
2065 Hubbard Rd.
Madison, Ohio 44057
tbrown@madisontownship.net
440-428-7551 (Direct)
440-428-5128 (Administrative Ass.)

- Questions about the RFQ must be submitted via e-mail or in writing to the POC by 9:00 AM on December 27, 2018.
- Statements must be submitted to the POC no later than 4:00 PM on December 28, 2018 at.
- Three (3) copies of the RFQ response must be submitted.
- Label the outside of the response package as “RFQ Response for Stanton Park Public Restroom Construction”
- Statements are scheduled to be opened and evaluated by the POC and one (1) member of the Board of Trustees at 10:00 AM on January 2, 2019.

Target Dates

Event	Date
Deadline for Receipt of Written RFQ Questions	December 27, 2018 @ 9:00 AM
RFQ Statements Due to Township Office	December 28, 2018 @ 4:00 PM
Intended Date for Contract Award	January 22, 2019
Finalized Design/Construction Documents	March 18, 2019
Construction Bid Award	April 9, 2019
Construction Commencement	May 13, 2019
Project Completion	August 16, 2019