

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held September 25, 2025, at 12:00 P.M. 20

Chairman Sill called the Trustees' Regular Meeting of September 25, 2025, to order at 12:00 P.M. and welcomed everyone to the meeting being held in the Trustees' Meeting Room at the Administration Building.

Mr. Sill called for a roll call: Mr. Wayman, Mr. Anderson, Mr. Sill, Chief Hager, Mr. Brown, and Ms. Hamercheck were in attendance.

Mr. Sill led the audience in the Pledge of Allegiance.

Mr. Sill stated at this time we will have a "Moment of Silence" to reflect and honor those we have lost and to be thankful for the work we can accomplish together.

Mr. Sill requested a motion to approve the minutes from the September 9, 2025, Trustees' Workshop Meeting, and the September 9, 2025, Trustees' Regular Meeting.

Mr. Anderson presented a motion to approve the minutes from the September 9, 2025, Trustees' Workshop Meeting, and the September 9, 2025, Trustees' Regular Meeting, seconded by Mr. Wayman. Roll Call: Mr. Anderson: Yes Mr. Wayman: Yes Mr. Sill: Yes

Mr. Sill requested a motion to approve the bill list in the amount of two hundred fifty-three thousand, eight hundred thirty-six dollars and thirty-two cents (\$253,836.32) (\$) (actual) for September 25, 2025.

Mr. Wayman presented a motion to approve the bill list in the amount of two hundred fifty-three thousand, eight hundred thirty-six dollars and thirty-two cents (\$253,836.32) (actual) for September 25, 2025, attached to and made part of these minutes, seconded by Mr. Anderson. Roll Call: Mr. Wayman: Yes Mr. Anderson: Yes Mr. Sill: Yes

Mr. Sill requested a motion to approve payroll in the amount of one hundred forty-one thousand, thirty-nine dollars and eighty-four cents (\$141,039.84) (actual) for September 19, 2025.

Mr. Anderson presented a motion to approve the payroll for September 19, 2025, seconded by Mr. Wayman. Roll Call: Mr. Anderson: Yes Mr. Wayman: Yes Mr. Sill: Yes

Mr. Anderson presented a motion to approve payroll in the amount of one hundred thirty-seven thousand, forty-four dollars and one cent (\$137,044.01) (estimate) for October 3, 2025.

Mr. Wayman presented a motion to approve payroll in the amount of one hundred thirty-seven thousand, forty-four dollars and one cent (\$137,044.01) (estimate) for October 3, 2025, seconded by Mr. Anderson. Roll Call: Mr. Wayman: Yes Mr. Anderson: Yes Mr. Sill: Yes

TRUSTEES:

Mr. Anderson and Mr. Wayman stated they had nothing to discuss at this time. Mr. Sill stated he has discussed water and sewer issues with people and also things residents would like to see in the parks. The Trustees will continue to work on these issues.

DEPARTMENT REPORTS

POLICE DEPARTMENT:

Chief Hager requested a motion to approve Resolution #25-077, A Resolution accepting the resignation of Michael Collins as a part-time Police Officer in the Madison Township Police Department effective September 20, 2025.

Mr. Anderson presented a motion to approve Resolution #25-077, seconded by Mr. Wayman. Roll Call: Mr. Anderson: Yes Mr. Wayman: Yes Mr. Sill: Yes

Chief Hager stated Michael Collings was a good employee, but he is working full time with his agency, plus overtime, and cannot commit to any time with Madison Township. Chief Hager said he called Michael to discuss this, and Michael decided to resign.

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Chief Hager requested a motion to approve **Resolution #25-078**, A Resolution accepting the resignation of Jonathon O’Leary as a full-time Police Officer in the Madison Township Police Department effective September 25, 2025.

Mr. Wayman presented a motion to approve **Resolution #25-078**, seconded by Mr. Anderson. Roll Call: Mr. Wayman: Yes Mr. Anderson: Yes Mr. Sill: Yes

Chief Hager said Jon has accepted a full-time position with the Willoughby Hills Police Department, and he wishes him luck.

Chief Hager requested a motion to approve **Resolution #25-079**, A Resolution accepting the resignation of Ryan Shannon as a full-time Police Officer in the Madison Township Police Department effective September 29, 2025.

Mr. Anderson presented a motion to approve **Resolution #25-079**, seconded by Mr. Wayman. Roll Call: Mr. Anderson: Yes Mr. Wayman: Yes Mr. Sill: Yes

Chief Hager stated Ryan has also accepted a position with the Willoughby Hills Police Department.

Mr. Sill asked Chief Hager his thoughts on losing police officers. Chief Hager said he talked with Officer O’Leary who will be making more money at Willoughby Hills. Officer Shannon was not happy with the administration here. Officer Shannon was offered a chance to come in and talk to the Trustees, but he did not come in. Mr. Sill stated the Township wants to learn what the problems are so we can work on solving the problems, but we are not mind readers. We need to be made aware of the issues. Mr. Brown asked Mr. Pasqualone his thoughts about this issue. Mr. Pasqualone stated he sees it in Kingsville and Geneva Police Departments. The officers continue to look for more money, and it is out there, compared to Ashtabula County. Mr. Pasqualone said all the agencies are having trouble keeping employees. This seems to be the norm with Police Departments. Mr. Anderson asked Chief Hager if there was anything the Township could do. Chief Hager said something we could look into is reimbursing Academy graduates for the cost to go to the Academy which is about fifty-five hundred dollars (\$5,500.00). The graduate would then have to work for the Township for a certain length of time.

LEGAL:

Mr. Pasqualone, Solicitor, stated he has been helping the Police Department with records requests, and it seems to be getting out-of-hand. There is a lot of work regarding this issue.

FISCAL OFFICER:

Ms. Hamercheck, Fiscal Officer, requested a motion to approve **Resolution #25-080**, A Resolution accepting the amounts and rates as determined by the Budget Commission of Lake County, Ohio, and authorizing the necessary tax levies and certifying them to the Lake County Auditor.

Mr. Wayman presented a motion to approve **Resolution #25-080**, seconded by Mr. Anderson. Roll Call: Mr. Wayman: Yes Mr. Anderson: Yes Mr. Sill: Yes

Ms. Hamercheck stated this is accepting the numbers given to the Township from the Auditor’s office for next year.

ZONING:

Mr. Ungers, Zoning Inspector, requested a motion to approve **Resolution #25-081**, A Resolution authorizing the Township Administrator to proceed with the abatement of high grass and excessive refuse at 5546 South Ridge Road and 6007 Glasgow Street.

Mr. Anderson presented a motion to approve **Resolution #25-081**, seconded by Mr. Wayman. Roll Call: Mr. Anderson: Yes Mr. Wayman: Yes Mr. Sill: Yes

Mr. Ungers stated there are ten (10) Madison Township properties that will require a Resolution for abatement within the next few weeks. There will be a substantial bill

RECORD OF PROCEEDINGS

Minutes of **MADISON TOWNSHIP BOARD OF TRUSTEES' REGULAR**

Meeting

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of maybe five thousand dollars (\$5,000.00) when this occurs.

Mr. Sill asked how the Board of Zoning Appeals (BZA) and the Madison Zoning Commission were doing. Mr. Ungers said the BZA will meet tonight regarding a variance and a conditional-use permit for a ground-mounted solar system. There are new State laws regarding solar panels. The Zoning Commission (ZC) met this week to discuss two (2) text amendments. The amendments were sent to the Lake County Planning Commission (LCPC) for their recommendations. The ZC will meet next on October 20th (because of the holiday on October 13th). Mr. Ungers said he would update the Board at the next meeting.

SERVICE DEPARTMENT/PUBLIC WORKS:

Mr. Price, Service Department, stated he had nothing for the meeting. The Trustees had no questions for him, but commented on a great job being done in the Service Department.

ADMINISTRATOR:

Mr. Brown, Administrator, said he had a few updates for the Board. A Public Hearing was held on September 11, 2025, regarding the Sewer Extension Project on Route 20 (North Ridge Road). The Board attended the meeting. Mr. Brown said the project was well received judging by the comments from the general public. The Township is waiting for a recommendation package from Lake County Utilities (LCU) to be drawn up and presented to the Lake County Commissions for their decision.

Mr. Brown stated the Emerson Culvert Project will be closed out today. The estimate before the project started was six hundred eighty-four thousand dollars (\$684,000.00). This project will be closed out costing five hundred, five thousand, nine hundred thirty-three dollars (\$505,933). The project closed out at one hundred seventy-eight thousand dollars (\$178,000.00) below the Engineer's estimate. It was a good project, even though it took a little longer to complete because of the rainy weather in the Spring.

The Township met with the Army Corps of Engineers on September 23rd regarding the Stanton Park Armor Stone Project. Mr. Brown said permits are being applied for, and it sounds like it will be easier for the permitting process because of going through a nationwide permit, which is well on its way. The Township will still have to submit plans to the Army Corps of Engineers before final permit approval can be received. Mr. Brown stated he is also chasing another funding source for this project. The Township submitted a reimbursement in the amount of fifty thousand dollars (\$50,000.00) to the Port Authority for a portion of the engineering. About a year ago, the Township received a grant from the Lake County Bed Tax. Within the next couple of weeks, the Township should receive the fifty thousand dollars (\$50,000.00) back from the County for the project.

Mr. Brown stated there are a few items to be finished regarding the Road Project. The Township had one (1) add-on which are the catch basins in the Canterbury Estates area needing further adjustment. The Township was not happy with the condition of the catch basins. This was something the Township chose to do and was not in the original plan.

The Ohio Department of Transportation (ODOT) will be resurfacing the intersections on Route 20 at Green Road, Haines Road, and McMackin Road. All work is scheduled to be completed by October 15th. Mr. Brown said ODOT has been right on their time line with the project. Mr. Sill said residents have asked why they are resurfacing there. Mr. Brown said the asphalt there is older, and they need a good base for a surface course on the top.

Mr. Brown said the new slide for Madison Township Park should be installed next week. The Service Department is prepping the area where the slide will go.

Mr. Brown stated he just received word from the Chamber of Commerce that a Candidates' Night will be held on October 20th for Madison Township Trustees and Board of Education candidates. This was just announced yesterday. Those seeking election should be notified soon. The Candidates' Night will be held in the Banquet Hall at Stanton Park. There will be no questions from the public, but questions can be submitted to a moderator who will decide which questions to ask the candidates.

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Minutes of

MADISON TOWNSHIP BOARD OF TRUSTEES' REGULAR

Meeting

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Mr. Brown requested a motion to approve **Resolution #25-082**, A Resolution to approve change order #1 with DRS Enterprises, Inc. in the total amount of fourteen thousand, seven hundred ten dollars and twenty cents (\$14,710.20) for the Emerson Road Culvert Project increasing the total contract amount to five hundred five thousand, nine hundred thirty-three dollars and ten cents (\$505,933.10).

Mr. Wayman presented a motion to approve **Resolution #25-082**, seconded by Mr. Anderson. Roll Call: Mr. Wayman: Yes Mr. Anderson: Yes Mr. Sill: Yes

Mr. Brown asked if the Board had any questions for him. Mr. Sill said "good update". Mr. Anderson had no questions, and said Mr. Brown did a very good job explaining everything.

OTHER:

Mr. Wayman stated at this time there was nothing to comment about on the Fire Board Meeting.

CITIZEN COMMENTS:

None

Mr. Sill stated the next Workshop Meeting will be held on Tuesday, October 14, 2025, at 6:30 P. M. followed by the Regular Meeting at 7:00 P. M.

EXECUTIVE SESSION:

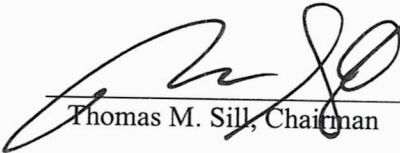
Mr. Sill requested a motion to convene into Executive Session in accordance with Ohio Revised Code Section 121.22 G (1) to consider the appointment, employment, dismissal, discipline, promotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. (Service Department promotional interviews)

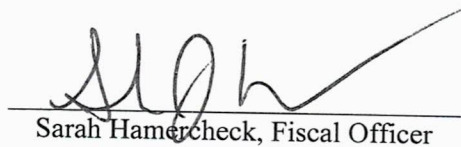
Mr. Anderson presented a motion to convene into Executive Session at 12:26 P. M., seconded by Mr. Wayman. Roll Call: M. Anderson: Yes Mr. Wayman: Yes Mr. Sill: Yes

Mr. Sill reconvened the Meeting at 1:08 P. M. and with no further business, requested a motion to adjourn the Meeting.

Mr. Wayman presented a motion to adjourn the Meeting, seconded by Mr. Anderson. Roll Call: Mr. Wayman: Yes Mr. Anderson: Yes Mr. Sill: Yes

Chairman Sill adjourned the Trustees' Regular Meeting at 1:09 P.M.


Thomas M. Sill, Chairman


Sarah Hamercheck, Fiscal Officer