

# RECORD OF PROCEEDINGS

Minutes of **MADISON TOWNSHIP BOARD OF TRUSTEES' REGULAR**

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held February 26, 2026 at 12:00 P.M. 20 \_\_\_\_\_

Chairman Wayman called the Trustees' Regular Meeting of February 26, 2026, to order at 12:00 P.M. and welcomed everyone to the meeting being held in the Trustees' Meeting Room at the Administration Building.

Mr. Wayman called for a roll call: Mr. White, Mr. Wayman, Chief Hager, Mr. Cook, Ms. Hamercheck, and Mr. Pasqualone were in attendance. Mr. Sill was absent due to a prior commitment.

Mr. Wayman led the audience in the Pledge of Allegiance.

Mr. Wayman stated at this time we will have a "Moment of Silence" to remember some of our Madison residents who have passed away. Please remember Madison residents' Rosemarie Boyce, Karen Mazza, and Thomas William Heckman.

Mr. Wayman requested a motion to approve the minutes from the February 10, 2026, Trustees' Workshop Meeting, and the February 10, 2026, Trustees' Regular Meeting.

Mr. White presented a motion to approve the minutes from the February 10, 2026, Trustees' Workshop Meeting, and the February 10, 2026, Trustees' Regular Meeting, seconded by Mr. Wayman. Roll Call: Mr. White: Yes Mr. Wayman: Yes

Mr. Wayman requested a motion to approve the bill list in the amount of one hundred eight thousand, six hundred twenty-one dollars and sixty-nine cents (\$108,621.69) (actual) for February 26, 2026.

Mr. White presented a motion to approve the bill list in the amount of one hundred eight thousand, six hundred twenty-one dollars and sixty-nine cents (\$108,621.69) (actual) for February 26, 2026, attached to and made part of these minutes, seconded by Mr. Wayman. Roll Call: Mr. White: Yes Mr. Wayman: Yes

Mr. Wayman requested a motion to approve payroll in the amount of one hundred twenty-five thousand, four hundred sixty dollars and twenty-nine cents (\$125,460.29) (actual) for February 20, 2026, and payroll in the amount of one hundred twenty-six thousand, three hundred nine dollars and ninety cents (\$126,309.90) (estimate) for March 6, 2026.

Mr. White presented a motion to approve payroll in the amount of one hundred twenty-five thousand, four hundred sixty dollars and twenty-nine cents (\$125,460.29) (actual) for February 20, 2026, and payroll in the amount of one hundred twenty-six thousand, three hundred nine dollars and ninety cents (\$126,309.90) (estimate) for March 6, 2026, seconded by Mr. Wayman. Roll Call: Mr. White Mr. Wayman: Yes

## **TRUSTEES:**

### **RESOLUTIONS:**

Mr. Wayman requested a motion to approve **Resolution #26-037**, A Resolution appointing Joseph A. White as the Lake County Township Association representative to the Lake County 911 Program Review Committee.

Mr. Wayman presented a motion to approve **Resolution #26-037**, seconded by Mr. White. Roll Call: Mr. Wayman: Yes Mr. White: Yes

Mr. Wayman stated it is nice to see Mr. White get involved with the Lake County Township Association of which Madison Township is a member. Everyone pitches in and does what we can to help each other.

## **DEPARTMENT REPORTS**

### **POLICE DEPARTMENT:**

Chief Hager requested a motion to approve **Resolution #26-038**, A Resolution accepting the resignation of Ralf Caswell, a part-time Police Officer in the Madison Township Police Department, effective March 3, 2026.

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Mr. White presented a motion to approve **Resolution #26-038**, seconded by Mr. Wayman.  
Roll Call: Mr. White: Yes Mr. Wayman: Yes

Chief Hager stated Ralf retired from a full-time position as a patrolman and sergeant. After many years, he came on as a part-time School Resource Officer. Chief Hager said he wants to thank him for everything. Mr. Wayman said Ralf has done a lot for the Madison Township Police Department over the years.

Chief Hager requested a motion to approve **Resolution #26-039**, A Resolution to hire Collin Solly as a full-time Police Officer for the Madison Township Police Department, effective March 9, 2026, at a rate of forty-one dollars and ninety cents (\$41.90) per hour with benefits and serving a one (1) year probationary period.

Mr. White presented a motion to approve **Resolution #26-039**, seconded by Mr. Wayman.  
Roll Call: Mr. White: Yes Mr. Wayman: Yes

Mr. Pasqualone presided over the Swearing-In of Collin Solly:

*"I, Collin Solly, do solemnly swear or affirm that I will support the Constitution and the laws of the United States of America, the Constitution and laws of the State of Ohio, and the laws and ordinances of Madison Township, and to the best of my abilities while discharging the duties of the office of full-time police officer."*

Mr. Wayman and Mr. White congratulated Mr. Solly. Mr. Wayman invited Mr. Solly's family members to come up front for pictures. Chief Hager stated Mr. Solly served in the United States Marine Corp for eight (8) years and then worked as Deputy Sheriff in South Carolina for five (5) years. Mr. Solly is fully trained as a fire instructor and certified police officer. It will not take much training to get him ready for the position. Chief Hager also said Mr. Solly was born and raised in Madison and went to Madison High School. He has come back to Madison.

## **LEGAL:**

Mr. Pasqualone, Solicitor, stated the Township is back in the Court of Claims again. The Township received a Public Records Request from the same individual who filed previously and was dismissed. She filed three (3) separate requests, and we responded to them. She refiled again because she does not think our response is sufficient or adequate. So, we will have to take care of that accordingly again.

## **FISCAL OFFICER:**

Ms. Hamercheck, Fiscal Officer, stated she had nothing to report.

## **ZONING:**

Mr. Ungers, Zoning Inspector, stated he would update Mr. Wayman regarding the Zoning Commission Meeting on Monday night. Mr. White was there when the Zoning Commission approved the Conditional Use Permit for a Marijuana Cultivation Facility to be constructed and operated at 2388 Green Road, with the following conditions. A Public Hearing review may be requested after Phase One (1) is completed and prior to Phase two (2) beginning, or in two (2) years from the date of this approved Conditional Use Permit, whichever comes first. Noise, vibration, glare, light, electrical interference or water displacement off site, shall not be deemed excessive by the Madison Township Zoning Office. Should a written complaint be received by the Zoning Office, indicating one or more of these conditions have been breached, a hearing before the Board of Zoning Appeals may be convened to discuss the issues. The Madison Township Board of Appeals may revoke this Conditional Use Permit should the property owner refuse to address any issues the Board of Zoning Appeals deem needs resolved within a Public Hearing. The Permit shall be valid for the parcel, company name, and property owners as specified on this permit and shall be transferable upon sale of parcel, business name or business operation. Should the business expand with additional partners, officers, or investors who have controlling interest in the operation, the applicant shall immediately notify the Zoning Office in writing of such changes who shall, if necessary, set a Public Hearing to review the information. If ownership of land or business changes, the Zoning Office must be notified

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in writing of such changes who shall, if necessary, set a Public Hearing to review the information. Mr. Ungers said the only condition that is unique is the first one because they mentioned the business might have a Phase Two (2) in the future.

### **SERVICE DEPARTMENT/PUBLIC WORKS:**

Mr. Price, Service Department Supervisor, stated the Service Department is splitting their time between chasing potholes and salting and plowing roadways. Mr. Wayman said it will be that way for a while yet.

Mr. Price, Service Department Supervisor, requested a motion to approve the 2026 Yard Waste Schedule.

Mr. White presented a motion to approve the 2026 Yard Waste Schedule, seconded by Mr. Wayman. Roll Call: Mr. White: Yes Mr. Wayman: Yes

The 2026 Madison Township Brush & Yard Waste Drop-Off Program will begin on April 11, 2026, and run through November 7, 2026, weather permitting. The drop-off dates will usually occur three or four times each month. Saturday dates will occur from 8:00 A.M. to 12:00 P.M., and Wednesday dates will occur from 3:00 P.M. to 7:00 P.M.

### **ADMINISTRATOR:**

Mr. Cook, Administrator, requested a motion to approve **Resolution #26-040**, A Resolution entering into an agreement with Civil & Environmental Consultants, Inc. of Mayfield Heights, Ohio, not to exceed a cost of fifty-seven thousand, six hundred dollars (\$57,600.00) to provide utility coordination, construction administration, and construction inspection for a stormwater system to be installed in the area of Northway Road, Sandgate Road, and Shore Drive roadways.

Mr. White presented a motion to approve **Resolution #26-040**, seconded by Mr. Wayman. Roll Call: Mr. White: Yes Mr. Wayman: Yes

Mr. Cook stated this is the ongoing project at Northway Road and fixing the drainage issue on Shore Drive and Sandgate Road. This is the final stage. The project is at ninety-five percent (95%) completion. Mr. Cook said it is ready for bid. Mr. Wayman said he will be glad to get the project completed, as the Township has been working in that area for a few years now.

Mr. Cook said last week he went out to Concord Township to talk to their Administrator who holds "Coffee with the Administrator" Meetings with the public each month. Mr. Cook said he would like to start such a meeting here in Madison Township. The first meeting will be March 11th, after the March 10<sup>th</sup> meeting, at 9:00 A.M. It will be an open forum and anyone can come and ask questions. Mr. Cook said there will be coffee and donuts, and will last about one (1) hour or so.

Mr. Cook advised the Board that Kay Garden is working on a social media policy and starting a Madison Township Facebook Page for information to get out to the public. Unfortunately, social media is the only way to get to some of the residents. Mr. Cook said she has done a good job with the website, and he would like to thank her for that. She will send the policy to Mr. Pasqualone for approval.

Mr. Cook stated he has had some discussions with the representatives from the dog shows that rent Stanton Park. There has been some talk about adding more power to the Rec Hall. Mr. Cook said he will meet with them in the future to discuss the issue. Maybe they could rent generators or add power some other way. Mr. Wayman said maybe some kind of deal can be arranged.

Mr. Cook said the 2026 Road Program went out for bid on February 25<sup>th</sup>. The bid opening will be on March 18, 2026, at Perry Township Hall. Madison Township is working with Perry Township and Perry Village on this program.

The Lake County Commissions have it on their Agenda to terminate the Memorandum of Understanding (MOU) with Madison Township at their next meeting next week for the

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American Rescue Plan Act (ARPA) funds we were going to use for the Route 20 Sewer Project. Mr. Cook said he will also request a termination of the MOU with Lake County for the funds. Hopefully, Sara will receive a refund check soon. The Township can then consider the improvements that can be made elsewhere.

Mr. Cook said the Township has finalized the permits for the Stanton Park Armor Stone Project with the Ohio Department of Natural Resources (ODNR) through Civil & Environmental Consultants, Inc. (CEC). The Township should receive the permit by the end of March, and then we can move forward with bidding the project out.

The Northeast Ohio Public Energy Council (NOPEC) Grant for twenty-seven thousand dollars (\$27,000.00) will be used for two (2) improvements. First, will be upgrading the Administration sign with LED lights and digital display. Second, the Service Department break room needs to be insulated.

Mr. Cook stated he has two (2) employee anniversaries to announce. Kathy Snopel has worked for Madison Township for ten (10) years this past January, and Gary Pasqualone has been with Madison Township for twelve (12) years as of last month. Mr. White thanked them for their service.

**OTHER:**

Mr. Wayman stated Mr. Sill is absent tonight because of a prior commitment related to the Fire Board.

**CITIZEN COMMENTS:**

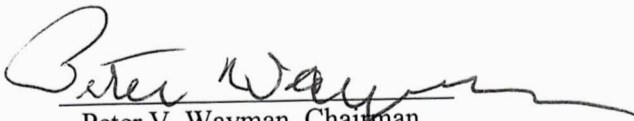
None

Mr. Wayman stated the next Trustees' Regular Meeting will be held on Tuesday, March 10, 2026, at 7:00 P.M. with the Trustees' Workshop Meeting preceding at 6:30 P.M.

With no further business to discuss, Mr. Wayman requested a motion to adjourn the meeting.

Mr. White presented a motion to adjourn the meeting, seconded by Mr. Wayman. Roll Call: Mr. White: Yes Mr. Wayman: Yes

Chairman Wayman adjourned the Trustees' Regular Meeting at 12:22 P.M.

  
Peter V. Wayman, Chairman

  
Sarah Hammercheck, Fiscal Officer